

**Policy and Priorities Committee****Minutes**

**Meeting #:** P&P-06/2019  
**Date:** Tuesday, September 3, 2019  
**Location:** Town of Pelham Municipal Office - Council Chambers  
20 Pelham Town Square, Fonthill

**Members Present** Marvin Junkin  
Mike Ciolfi  
Lisa Haun  
Bob Hildebrandt  
Ron Kore  
Marianne Stewart  
John Wink

**Staff Present** David Cribbs  
Teresa Quinlin  
Nancy Bozzato  
Bob Lymburner  
Marc MacDonald  
Jason Marr  
Vickie vanRavenswaay  
Barbara Wiens  
Holly Willford

**Other** Interested Citizens  
Media

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**1. Call to Order and Declaration of Quorum**

Noting that a quorum was present, Deputy Mayor Ciolfi called the meeting to order at approximately 6:33 p.m.

**2. Adoption of Agenda**

**Moved By** Ron Kore

**THAT the agenda for the September 3rd, 2019 regular meeting of Committee be adopted, as circulated.**

**Carried**

**3. Disclosure of Pecuniary Interest and the General Nature Thereof**

There were no pecuniary interests disclosed by any of the members present.

**4. Old Business**

**4.1 Development Agreement for 1334 Pelham Street (File No. DA-01-19)  
Council Report, 2019-0025-Public Works**

**Moved By Ron Kore**

**THAT Committee receive the Public Works Department Report for 1334 Pelham Street (File No. DA-01-19) and recommend;**

**THAT Council approve the by-law authorizing the Mayor and Clerk to enter into a Development Agreement with Lawrence Schilstra regarding 1334 Pelham Street.**

**Carried**

**4.2 Additional Funding Request for Pavement Condition Indexing - 2019-0026-Public Works, 2019-0026-Public Works**

**Moved By Lisa Haun**

**THAT Committee receive Report # 2019-0026-Public Works and recommend:**

**THAT Council approve the additional funds required to award the contract.**

**Carried**

**4.3 Report on Completing the Sanitary Sewer Improvements at Station St and Summersides Blvd - 2019-0032-Public Works, 2019-0032-Public Works**

**Moved By Bob Hildebrandt**

**THAT Committee receive Report # 2019-0032-Public Works and recommend:**

**THAT Council approve the additional funds required for the costs associated with the Sanitary Sewer Diversion from the Wastewater Reserve.**

**Carried**

**4.4 Recommendation Report for Draft Plan of Subdivision (Martin's Nest) and Zoning By-law Amendment Applications (File Nos. 26T19-01-2019 & AM-02-19), 2019-0011-Planning**

**Moved By John Wink**

**THAT Committee receives this Planning and Development report for information as it pertains to File Nos. 26T19-01-2019 & AM-02-19 relating to Martin's Nest Draft Plan of Subdivision and recommend:**

**AND THAT, Council approve the By-law, attached hereto as Appendix D, amending the zoning of the subject property from the Agricultural (A) zone to the site specific Residential Multiple 1 (RM1-295,) zone.**

**AND THAT, Council approve the draft plan of subdivision subject to the conditions attached hereto as Appendix E.**

**Moved By Lisa Haun**

**THAT the proposed by-law be amended by removing allowance for the reduction of the front yard setback distance, so as to maintain a 7.5 metre setback for this development.**

**Carried**

**Moved By John Wink**

**THAT Committee receives this Planning and Development report for information as it pertains to File Nos. 26T19-01-2019 & AM-02-19 relating to Martin's Nest Draft Plan of Subdivision and recommend:**

**AND THAT, Council approve the By-law, as amended, attached hereto as Appendix D, amending the zoning of the subject property from the Agricultural (A) zone to the site specific Residential Multiple 1 (RM1-295,) zone.**

**AND THAT, Council approve the draft plan of subdivision subject to the conditions attached hereto as Appendix E.**

**Carried**

**4.5 Recommendation Report for Zoning By-law Amendment and Site Plan Control Applications - 1440 Pelham Street (File no. AM-05-19 and SP-05-17), 2019-0013-Planning**

**Moved By Marianne Stewart**

**THAT Committee receives this Department of Community Planning and Development report for information as it pertains to File No. AM-05-19 and SP-05-17 relating to 1440 Pelham Street and recommend:**

**THAT, Council approve the By-law, attached hereto as Appendix B, amending the zoning of the subject property from the General Commercial (GC) zone to the site specific General Commercial (GC-296) zone.**

**AND THAT, Council approve the By-law, attached hereto as Appendix C, authorizing the Mayor and Clerk to enter into the Site Plan Agreement with Colonnade 1440 Inc. on behalf of the Town.**

**Defeated**

**4.6 Draft Plan of Subdivision, Official Plan Amendment and Zoning By-law Amendment Application (26T19-02-18; OP-AM-03-18; & AM-04-18) – Recommendation Report, 2019-0030-Planning**

**Moved By Bob Hildebrandt**

**THAT Committee receive Report CPD-030/2019 for information as it pertains to file numbers 26T19-02-18, OP-AM-03-18 & AM-04-18 and recommend:**

**THAT Council approve the By-law, attached hereto as Appendix D, amending the Official Plan policies of the subject property.**

AND THAT, Council approve the By-law, attached hereto as Appendix E, amending the zoning of the subject property.

AND THAT, Council approve the draft plan of subdivision, attached hereto as Appendix A, subject to the conditions attached hereto as Appendix F.

**Moved By Lisa Haun**

THAT the recommendation and draft by-law be amended to remove the allowance for a reduction of the minimum front yard setback so as to maintain the current front yard setbacks in the R2 and RM1 zone.

**Defeated**

**Moved By Bob Hildebrandt**

**THAT Committee receive Report CPD-030/2019 for information as it pertains to file numbers 26T19-02-18, OP-AM-03-18 & AM-04-18 and recommend:**

**THAT Council approve the By-law, attached hereto as Appendix D, amending the Official Plan policies of the subject property.**

**AND THAT, Council approve the By-law, attached hereto as Appendix E, amending the zoning of the subject property.**

**AND THAT, Council approve the draft plan of subdivision, attached hereto as Appendix A, subject to the conditions attached hereto as Appendix F.**

**Carried**

**4.7 Affordable Housing Proposal by R. Hummel, 2019-0029-Planning**

**Moved By Bob Hildebrandt**

**THAT Committee receive Report CPD-0028/2019 and recommend:**

**THAT Council not pursue the housing proposal by R. Hummel.**

**Carried**

**4.8 Municipal Alcohol Management Policy S 100-01 Amendment - 2019-0016-Recreation, 2019-0016-Recreation**

**Moved By Bob Hildebrandt**

**THAT Committee receive Report RCW 2019-00016 and recommend:**

**THAT Council approve the amendments to Municipal Alcohol Management Policy S100-01, as presented with amendments.**

**Carried**

**5. New Business**

**5.1 Natural Resources Canada (NRCAN) - Proposed Energy Assessment Grant Application - 2019-0054-Recreation, 2019-0054-Recreation**

**Moved By John Wink**

**THAT Committee Receive Report #2019-0054; and recommend:**

**THAT Council support an Energy Assessment Grant application through Natural Resources Canada (NRCAN) for the Meridian Community Centre.**

**Carried**

**5.2 Town of Pelham Gypsy Moth Policy Development - 2019-0053-Public Works, 2019-0053-Public Works**

**Moved By Ron Kore**

THAT Committee receive Report #2019-0053-Public Works and recommends;

THAT no final policy decision be made until after public feedback is received at the October 15, 2019 topic-specific public meeting.

**Moved By Marvin Junkin**

**THAT the date and time of the Gypsy Moth Public Meeting be amended from October 15<sup>th</sup> at 5:30 pm to October 23<sup>rd</sup> at 6:30 pm to be held at the Meridian Community Centre, Accursi Room.**

**Carried**

**Moved By Ron Kore**

**THAT Committee receive Report #2019-0053-Public Works and recommends;**

**THAT no final policy decision be made until after public feedback is received at the October 23<sup>rd</sup>, 2019 topic-specific public meeting starting at 6:30 pm.**

**Carried**

**5.3 Alcohol, Cannabis and Illicit Drugs in the Workplace Policy - 2019-0050-Corporate Services, 2019-0050-Corporate Services**

**Moved By Lisa Haun**

**THAT Committee Receive Report #20190050; and recommend:**

**THAT Council approve the Alcohol, Cannabis and Illicit Drugs in the Workplace Policy, P 100-02 as amended.**

**Carried**

**5.4 Medical Cannabis Accommodation Policy - 2019-0057-Corporate Services, 2019-0057-Corporate Services**

**Moved By Bob Hildebrandt**

**THAT Committee Receive Report #2019-0057; and recommend:**

**THAT Council approve the Medical Cannabis Accommodation Policy, as amended.**

**Carried**

**5.5 Flag Policy - 2019-0008-Clerks**

A motion was presented by Councillor Hildebrandt to maintain one flag pole only, however the motion was withdrawn.

**Moved By** John Wink

**THAT Committee receive Report 2019-0008-Clerks – Establishment of a Flag Policy; and**

**THAT Committee recommend that Council approve the following recommendations:**

**THAT Staff be directed to include the purchase of two additional flag poles for installation at the Town of Pelham Municipal Building, 20 Pelham Town Square in the 2020 Facilities Budget; and**

**THAT, if budget approval is obtained, the third ranking flag pole be designated as the Community Flag Pole; and**

**THAT the Flag Policy as appended to this report be recommended to Council for approval; and**

**THAT Policy CLERK14, Flag Lowering at Municipal Building be repealed and replaced; and**

**THAT flag raising requests be suspended until such time as the community flag pole is in place.**

**Carried**

**6. Adjournment**

**Moved By** Marianne Stewart

**THAT this Regular Meeting of Committee be adjourned until the next regular meeting scheduled for September 16, 2019 following Council.**

**Carried**

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Mayor Marvin Junkin

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Town Clerk, Nancy J. Bozzato