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PELHAM UTILITY SUSTAINABILITY ADVISORY COMMITTEE MINUTES

MEETING DATE: Tuesday, July 2nd, 2019
6:05 p.m.
Accursi Room – MCC

1. Attendance:
Councillor Bob Hildebrandt
Jeffrey Fee
Gordon Marasco
Dave Cano
Vickie vanRavenswaay
Teresa Quinlin
Holly Willford
Deanna Allen

Absent: Jason Marr

2. Call to Order and Declaration of Quorum

The Deputy Town Clerk, Holly Willford, declared quorum and welcomed everyone to the meeting.

3. Adoption of the Agenda

THAT the Agenda for the July 2nd, 2019 Pelham Utility Sustainability Advisory Committee meeting be approved.

CARRIED

4. Disclosure of Pecuniary Interest and General Nature Thereof

No disclosure of pecuniary interest to declare.

5. New Business

- 5.1. Introduction

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5.2. Review of Terms of Reference

a) The committee has requested for Council to amend the following from the Utility Sustainability Advisory Committee Terms of Reference:

Solution Statement: That the following be added into the statement; “How might the Utility Sustainability Advisory Committee (USC) provide advice to Council on reducing utility costs **in the Town of Pelham and its citizens**, and operating clean, efficient, and low cost buildings and facilities.”

Objectives: “The Utility Sustainability Advisory Committee is an advisory committee that provides advice and recommendations to Council with the goal of reducing utility costs **for the municipality and its citizens** and operating clean, efficient, and low cost buildings and facilities. The objectives of the committee will include but may not be limited to:”

Moved by: Gordon Marasco

Seconded by: Dave Cano

CARRIED

5.3. Election of Chair and other delegated roles

a) Chair: Gordon Marasco nominated by Jeffrey Fee

Seconded by: Dave Cano

Thirded by: Dave Cano

Gordan Marasco has been declared as Chair.

b) Vice-Chair – Dave Cano nominated by Jeffrey Fee

Seconded: Gordan Marasco

Thirded by: Jeffrey Fee

Dave Cano has been declared as Vice Chair.

c) Secretary: Deanna Allen nominated by Bob Hildebrandt

Deanna Allen has been declared as Secretary.

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5.4. 2019-2022 Meeting Schedule

The meeting schedule for 2019 was discussed. It has been decided that for the month of July, the committee will meet every Tuesday from 6pm-8pm at the MCC Accursi Room. The next meeting will concern the ice plant and hydro rates relative to the Meridian Community Centre (MCC).

Motion to meet weekly for the month of July on Tuesdays at 6-8pm: Dave Cano

Seconder: Gordon Marasco

CARRIED.

5.5. Development of Committee's Goals and Priorities

The committee discussed the 4 year term and what the goals and priorities of 2019 will be. The movement to defer the agenda item until August meeting was suggested.

Moved by: Gordon Marasco

Seconded by: Jeffrey Fee

CARRIED.

5.6. Breakdown of Hydro One Bill

The hydro one bill was discussed. Dave Cano provided an explanation of the Global Adjustment Fee.

Dave Cano to suggest AMO to pay the off-peak rate to avoid the issues of paying the on-peak, mid-peak. \$0.2/kWh.

Gordon Marasco to suggest the delivery fee relative to residential bills be discussed at a later meeting

Deanna Allen to bring the 2017, 2018 and 2019 Utility Bills (Hydro and Gas) spreadsheet to the next meeting.

Deanna Allen to provide the most recent, up to date bills

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Deanna Allen to provide committee's contact information to everyone.

Gordon Marasco to bring forth proposed projects for discussion.

6. Next Meeting

USAC Regular Meeting scheduled for Tuesday July 9th 2019 at the MCC Meeting Room.

7. Adjournment

Time Adjourned: 7:22pm

Moved by: Dave Cano

Seconded by: Gordon Marasco

THAT the meeting of the Pelham Utility Sustainability Advisory Committee July 2nd is now adjourned.

Next meeting: Tuesday July 9th 2019

CARRIED.

Other Information

Upcoming Meeting Dates & Events:



Chair
Gordon Marasco



Secretary
Deanna Allen

Notes: The Chair is to help the Secretary compile the agenda, facilitate the meeting and bring forth recommendations to Council via correspondence

Gordon Marasco wishes to go to Council on August 12th and ask for amendments to the TOR. Committee members will also join in the audience.

Deanna to submit a delegation request and connect it with Gordon.