

Regular Council AGENDA

Doors will be open to the public at 5:15 p.m.

If you require any accommodations for a disability in order to attend and participate in meetings or events, please contact the Office of the Clerk at 905-892-2607 ext. 315 or 320. All cell phones, pagers, radios, etc. shall be switched off, set to non-audible, or muted upon entry to the Council Chamber. Taping and/or recording of meetings shall only be permitted in accordance with the Procedure By-law and rules of decorum apply to observers.

Regular Meeting of Council Agenda

C-14/2019 - Regular Council

Tuesday, September 3, 2019

5:30 PM

Town of Pelham Municipal Office - Council Chambers

20 Pelham Town Square, Fonthill

Pages

1. Call to Order and Declaration of Quorum
 2. Singing of National Anthem
 3. Approval of Agenda
 4. Disclosure of Pecuniary Interests and General Nature Thereof
 5. Hearing of Presentation, Delegations, Regional Report
 - 5.1 Presentations
 - 5.2 Delegations
 - 5.2.1 Fonthill Bandshell Concerts
- Improvements to Peace Park

5.3	Report of Regional Councillor	5 - 12
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Regional Councillor Huson, September Report

6. Adoption of Minutes

6.1	SC-29/2019 Special Council Minutes August 12, 2019	13 - 15
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6.2	C-13/2019 - Regular Council Minutes of August 12, 2019	16 - 25
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7. Business Arising from Council Minutes

8. Request(s) to Lift Consent Agenda Item(s) for Separate Consideration

9. Consent Agenda Items to be Considered in Block

9.1 Presentation of Recommendations Arising from COW or P&P, for Council Approval

9.2 Minutes Approval - Committee

9.3 Staff Reports of a Routine Nature for Information or Action

9.4 Action Correspondence of a Routine Nature

9.5 Information Correspondence Items

9.5.1	2019 Investment Basics & Beyond Workshop	26 - 27
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9.6 Regional Municipality of Niagara - Action Items

9.7 Committee Minutes for Information

9.7.1	Pelham Summerfest Committee Minutes	28 - 45
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June 19, 2019

July 3, 2019

July 10, 2019

July 17, 2019

9.7.2	MCC Hospitality Committee Minutes	46 - 49
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June 25, 2019

9.7.3	MCC User Group MInutes	50 - 53
	June 27, 2019	
9.7.4	Joint Accessibility Advisory Committee Minutes	54 - 56
	June 13, 2019	
9.7.5	Pelham Public Art Advisory Committee Minutes	57 - 58
	June, 2019	
10.	Items for Separate Consideration, if Any	
11.	Presentation & Consideration of Reports	
11.1	Reports from Members of Council:	
11.2	Staff Reports Requiring Action	
11.2.1	Part Lot Control (PLC-01-19) - Blocks 42, 43, 45-46 on 59M-456 - 2019-0055-Planning, 2019-0055-Planning	59 - 64
12.	Unfinished Business	
13.	New Business	
14.	Presentation and Consideration of By-Laws	65 - 69
	By-law 4147(2019) - Being a by-law to exempt Blocks 42, 43, 45 & 46 on Plan 59M-456, municipally known as 120, 122, 124, 126, 128, 130 - 135, 137, 139, 141, 143, 145, 147 & 149 Acacia Road, from part lot control. Saffron Meadows Phase 1 Subdivision [Hert Inc.] File No. PLC-01-19	
	By-law 4149(2019) - Being a by-law to amend by-law 4023(2018) respecting development charges.	
15.	Motions and Notices of Motion	
16.	Matters for Committee of the Whole or Policy and Priorities Committee	
17.	Matters Arising Out of Committee of the Whole or Policy and Priorities	

Committee

18. Resolution to Move in Camera

19. Rise From In Camera

20. Confirming By-Law

70 - 70

21. Adjournment



Regional Report

September 2019



- National initiative to end chronic homelessness in Canada.
- It offers a structured and supportive approach to help municipalities address homelessness.
- Niagara was 1 of 9 successful applicants.
- Based on a successful US program.
- Focus is on real time data.



- May 30, 2017 - Safer School Zones Act authorized Municipalities to use photo radar.
- Serious injury collisions increased by 9.31% over 2015 recorded statistics.
- Statistical analysis of 2016 ranked Niagara Region 20% higher in the number of collisions than similar jurisdictions within Ontario.
- 2,648 traffic collisions on Niagara Regional roads in 2017.
- 17 collisions resulted in traffic fatalities.
- 324 in serious injuries.



- Niagara's Smoke and vape-Free Outdoor Spaces By-Law now in effect.
- bylaw now prohibits tobacco, cannabis and vaping products from being smoked or vaped in several public spaces in the Niagara region, including:
 - Beaches (new)
 - Recreation trails (new)
 - Within nine metres of an entrance or exit of a publicly accessible place, building or workplace (new)



- Full Board will come into effect in October.
- 3 Regional Councilors were added to the committee effective July 18.
- Gayle Wood granted contract extension to December 31, 2019.
- July 22nd Climate Emergency declared.
- 2019 Flood Plan put forward by staff.



- July Presentation made to PECDEV by the Tourism Partnership of Niagara.
- Non-profit organization funded by the Ontario Ministry of Tourism, Culture and Sport.
- One of 13 Regional Tourism Organization in Ontario.
- Partnership with economic development departments and officers.
- Pelham is not using their services.
- Opportunity to develop a tourism strategy.

Town of Pelham | Regional Councilor Report

September 3, 2019

Niagara Region joins Built for Zero

- Built for Zero is a national initiative to end chronic homelessness in Canada. It offers a structured and supportive approach to help municipalities address homelessness.
- Niagara Region was announced as one of nine successful applicants to participate in the BFZ-C Collaborative and is currently in the signing process of the Community Agreement. Built for Zero is a Canadian movement, led by the Canadian Alliance to End Homelessness, which supports participating communities to work toward an end to chronic and high-acuity homelessness.

Automated Speed Enforcement

- On May 30, 2017, the Province passed Bill 65, the Safer School Zones Act that authorized Municipalities to use photo radar as a tool to address vehicle speed concerns and collision patterns involving speeding.
- Speeding is a primary crash factor and a leading road safety problem
- In 2016, fatal and serious injury collisions on Niagara Regional roads increased by 9.31% over 2015 recorded statistics.
- Statistical analysis of 2016 ranked Niagara Region 20% higher in the number of collisions than similar jurisdictions within Ontario.
- There were approximately 2,648 traffic collisions on Niagara Regional roads in 2017, of which, approximately 17 collisions resulted in traffic fatalities and 324 in serious injuries.
- Passed at Regional Council July 18.

Updated Smoking and Vaping By-law

- Following public consultation and approval from both regional and municipal councils, an updated Smoke and Vape-Free Outdoor Spaces Bylaw is now in effect for the Niagara region.
- The updated bylaw now prohibits tobacco, cannabis and vaping products from being smoked or vaped in several public spaces in the Niagara region, including:
 - Beaches **(new)**
 - Recreation trails **(new)**
 - Within nine metres of an entrance or exit of a publicly accessible place, building or workplace **(new)**
 - Parks, playgrounds and sports fields
 - Splash pads and outdoor pools
 - Arenas and recreation centres
 - Outdoor areas of municipal and regional buildings
 - Bus shelters

Niagara Peninsula Conservation Authority - Updates

- Full Board will assemble in October.
- Niagara Region decided it needed greater political representation on the Board of Directors. As such three Regional Councilors were added to the committee effective July 18.
- The Interim CAO Gayle Wood was granted an extension of her contract and made permanent CAO up to December 31, 2019. The CAO selection committee will continue to meet and secure a replacement for 2020.
- On July 22nd the Board declared a climate emergency. This will allow the staff to develop a climate change vision and charter.
- A 2019 Flood Plan has been put forward by staff for adoption of the Board. This mapping has the potential to significantly impact homeowners residing along the Welland River.

Tourism Partnership of Niagara

- July Planning and Economic Development Committee heard a presentation by the Tourism Partnership of Niagara
- TPN is a non-profit organization funded by the Ontario Ministry of Tourism, Culture and Sport
- One of 13 Regional Tourism Organization in Ontario
- Partner with economic development departments and officers to assist municipalities with unique needs
- Pelham is not currently engaging with the organization or using their services
- Opportunity in developing a tourism strategy for Pelham that can empower our local business and tap into tourism activities in neighboring communities

Meeting #: SC-29/2019
Date: Monday, August 12, 2019
Time: 4:00 pm
Location: Town of Pelham Municipal Office - Council Chambers
20 Pelham Town Square, Fonthill

Members Present Marvin Junkin
Mike Ciolfi
Lisa Haun
Bob Hildebrandt
Ron Kore
Marianne Stewart
Regrets John Wink

Staff Present David Cribbs
Nancy Bozzato
Bob Lymburner
Vickie vanRavenswaay
Barbara Wiens
Charlotte Tunikaitis

Other: C. Shedden; T. Wilson

1. Call to Order and Declaration of Quorum

Noting that a quorum was present, the Mayor called the meeting to order at approximately 4:03 p.m.

2. Approval of the Agenda

Moved By Mike Ciolfi
Seconded By Ron Kore

BE IT RESOLVED THAT the agenda for the August 12th, 2019 Special Meeting of Council be adopted as circulated.

Carried

3. Disclosure of Pecuniary Interest and General Nature Thereof

There were no pecuniary interests disclosed by any of the members present.

4. Resolution to Move in Camera

Moved By Mike Ciolfi
Seconded By Ron Kore

BE IT RESOLVED THAT the next portion of the meeting be closed to the public in order to consider the following:

- 1. 239 (2)(b) - personal matters about an identifiable individual, including municipal employees;**
- 2. 239(2) (c) - proposed or pending acquisition or disposition of land by the municipality;**
- 3. 239 (2) (d) - labour relations or employee negotiations;**
- 4. 239 (2) (e) - litigation or potential litigation, including matters before administrative tribunals, affecting the municipality; and**
- 5. 239 (2) (f) - advice that is subject to solicitor-client privilege, including communications necessary for that purpose.**

Carried

The meeting was recessed at 5:25 p.m. to be reconvened following Regular Council.

Moved By Lisa Haun

Seconded By Ron Kore

THAT the Rules of Procedure as contained in the Town of Pelham Procedural By-law, be suspended;

AND THAT the specified meeting curfew time of 9:00 p.m. be and is hereby waived;

AND THAT the remainder of the business listed on the agenda for this meeting continue to be considered until all matters have been concluded.

Carried

5. Rise From In Camera

Moved By Mike Ciolfi

Seconded By Ron Kore

BE IT RESOLVED THAT Council adjourn the In Camera Session and that Council do now Rise With Report.

Carried

Moved By Lisa Haun

Seconded By Ron Kore

BE IT RESOLVED THAT the Chief Administrative Officer and external legal counsel be and are hereby authorized to undertake the directions provided during the In Camera meeting of August 12, 2019.

Carried

6. Confirming By-law

Moved By Bob Hildebrandt

Seconded By Marianne Stewart

BE IT RESOLVED THAT the following By-law be read a first, second and third time and passed:

Being a By-law No. 4145 (2019) to Adopt, Ratify and Confirm the proceedings of Council of the Town of Pelham at its Special Meeting held on the 12th day of August, 2019.

Carried

7. Adjournment

Moved By Marianne Stewart

Seconded By Bob Hildebrandt

BE IT RESOLVED THAT this Special Meeting of Council be adjourned until the next regular meeting scheduled for August 12th, 2019 at 5:30 pm.

Carried

Mayor Marvin Junkin

Town Clerk, Nancy J. Bozzato

Meeting #: C-13/2019 - Regular Council
Date: Monday, August 12, 2019
Time: 5:30 PM
Location: Town of Pelham Municipal Office - Council Chambers
20 Pelham Town Square, Fonthill

Members Present: Marvin Junkin
Mike Ciolfi
Lisa Haun
Bob Hildebrandt
Ron Kore
Marianne Stewart

Regrets John Wink

Staff Present: Nancy Bozzato
Bob Lymburner
Vickie vanRavenswaay
Barbara Wiens
Charlotte Tunikaitis
David Cribbs
Ryan Cook

Others Present Sally Jaeger and family
Ron Palmer
Mr. Howe and Mr. Weiland
Interested Citizens
Media

1. Call to Order and Declaration of Quorum

Noting that a quorum was present, the Mayor called the meeting to order at approximately 5:40 p.m.

2. Singing of National Anthem

The National Anthem was sung by those present to officially open the meeting.

3. Approval of Agenda

Moved By Ron Kore

Seconded By Lisa Haun

**BE IT RESOLVED THAT the agenda for the August 12, 2019
Regular meeting of Council be adopted As circulated**

Carried

4. Disclosure of Pecuniary Interests and General Nature Thereof

There were no pecuniary interests disclosed by any members present.

5. Hearing of Presentation, Delegations, Regional Report

5.1 Presentations

Recent Passing of Robert (Bob) Giles

The Mayor offered condolences to the family of the late Robert (Bob) Giles, noting he had been a Fonthill Volunteer Fire Fighter for 50 years, one of the longest standing in Pelham and throughout Ontario. Chief Lymburner expanded on the contributions to the Pelham community made by Mr. Giles over the years.

5.1.1 Recognition of 25 Year Employment Milestone - Sally Jaeger

The Mayor, joined by the Deputy Mayor Ciolfi, congratulated Sally Jaeger on 25 Years of Service to the Town of Pelham. Ms. vanRavenswaay provided some insights into Ms. Jaeger's career with the Town and thanked her for her loyalty and commitment to the Pelham community.

5.1.2 East Fonthill Overview

Mr. Ron Palmer, of The Planning Partnership, addressed Council to provide an overview of the East Fonthill Secondary Plan and the work that has been dedicated to this project over the past number of years. A copy of the presentation is on file with the Clerk.

Moved By Lisa Haun

Seconded By Ron Kore

**BE IT RESOLVED THAT Council receive the
presentation by Ron Palmer, providing an East
Fonthill Overview, for information.**

Carried

5.2 Delegations

5.2.1 Oscar Weiland and Geoff Howe - Chicane

Mr. Weiland and Mr. Howe presented their request to have the chicane traffic calming structure removed from Haist Street, north of Regional Road 20.

Moved By Marianne Stewart

Seconded By Bob Hildebrandt

BE IT RESOLVED THAT Council receive the delegation by Oscar Weiland and Geoff Howe regarding the Chicane, and

THAT the information be referred to Staff for review, analysis and report to be returned to Council prior to year-end.

Carried

5.3 Report of Regional Councillor

No Report.

6. Adoption of Minutes

6.1 C-12/2019 - Council Minutes July 15, 2019

Moved By Bob Hildebrandt

Seconded By Marianne Stewart

BE IT RESOLVED THAT the following minutes be adopted as printed, circulated and read:

1. C-12/2019 - Council Minutes - July 15, 2019

Carried

7. Business Arising from Council Minutes

None

8. Request(s) to Lift Consent Agenda Item(s) for Separate Consideration

Agenda Items 9.3.1 (Short Term Rentals) and 9.3.2 (Transit) were lifted for separate consideration.

9. Consent Agenda Items to be Considered in Block

Moved By Lisa Haun

Seconded By Ron Kore

BE IT RESOLVED THAT the Consent Agenda items as listed on the August 12th, 2019 Council Agenda be received and the recommendations contained therein be approved, as applicable.

9.3 Staff Reports of a Routine Nature for Information or Action

~~9.3.1 Memo re: Short Term Rentals~~

~~BE IT RESOLVED that Council receive the Memo re Short Term Vacations from Director of Community Planning and Development for information (lifted)~~

~~9.3.2 Memo re: Transit~~

~~BE IT RESOLVED that Council receives the Memo re Transit from the Director of Public Works for information. (lifted)~~

9.5 Information Correspondence Items

9.5.1 The College of Physician and Surgeon's (CPSO) 2020 Council Award Honouring Outstanding Physicians

BE IT RESOLVED THAT Council receive correspondence from the College of Physicians and Surgeons of Ontario, dated July 2019 respecting the 2020 Council Award honouring outstanding physicians, for information.

9.5.2 NPCA Letter to Ministry of Natural Resources and Forestry re Designation of Wetlands within the Thundering Waters Properties

BE IT RESOLVED THAT Council receive correspondence from the Niagara Peninsula Conservation Authority dated July 17th, 2019 regarding the current designation of the Provincially Significant Wetlands within the Thundering Waters properties, for information.

9.7 Committee Minutes for Information

BE IT RESOLVED THAT Council receive the following Committee minutes for information:

- 1. Pelham Library Board Minutes - May 22, 2019**
- 2. Pelham Audit Committee - May 13, 2019**
- 3. Cannabis Control Committee - June 26, 2019 and July 3, 2019**

Carried

10. Items for Separate Consideration, if Any

10.1 Memo re: Short Term Rentals

Moved By Lisa Haun

Seconded By Ron Kore

BE IT RESOLVED that Council receive the Memo re Short Term Vacations from Director of Community Planning and Development for information

Amendment:

Moved By Lisa Haun
Seconded By Ron Kore

That the motion be amended by adding the following:

THAT staff be directed to poll Council to determine a date to convene a public meeting during the week of October 21 relating to Short Term Rentals.

Carried

Moved By Lisa Haun
Seconded By Ron Kore

BE IT RESOLVED THAT Council receive the Memo re Short Term Vacations from Director of Community Planning and Development for information; and

THAT staff be directed to poll Council to determine a date to convene a public meeting during the week of October 21 relating to Short Term Rentals.

Carried

10.2 Memo re: Transit

Moved By Lisa Haun
Seconded By Ron Kore

BE IT RESOLVED that Council receives the Memo re Transit from the Director of Public Works for information.

Carried

11. Presentation & Consideration of Reports

11.1 Reports from Members of Council:

No reports from Members of Council were presented.

11.2 Staff Reports Requiring Action

11.2.1 2019 Town of Pelham Gypsy Moth Infestation Update - 2019-0049-Public Works, 2019-0049-Public Works

Staff was directed to make the necessary arrangements to convene a public meeting relating to gypsy moth infestations in mid-October.

Moved By Ron Kore

Seconded By Mike Ciolfi

BE IT RESOLVED THAT Council receive Report #2019-0049; and

THAT Council approve additional expenditures of \$21,550 to retain a forestry consultant for the purposes of completing fall infestation surveys, and coordination of the 2020 Gypsy Moth control program if required; and

THAT Council approve a 2019 Operating Budget adjustment to increase Supplemental tax revenue by \$25,000 and increase Beautification contracted services by \$25,000 with a net budget impact of \$0.

Carried

11.2.2 Additional Funding to Complete Haist Street Watermain Replacement - 2019-0048-Public Works, 2019-0048-Public Works

A motion to defer this project was presented, however did not obtain a seconder.

Moved By Mike Ciolfi

Seconded By Ron Kore

BE IT RESOLVED THAT Council receive Report #2019-0048; and

THAT Council approve a budget adjustment for WTR 01-19 to a total budget of \$644,750, financed with OCIF grant funding of \$162,226 and the water reserve of \$482,524.

Carried

12. Unfinished Business

Referred from July 15, 2019:

**12.1 Recommendation Report for Zoning By-law Amendment
Application – Parts 1, 8-11 and 16-19, Plan 59R-16208
(File No. AM-06-19), 2019-0012-Planning**

Report Referred to August 12, 2019 Council.

Moved By Mike Ciolfi

Seconded By Ron Kore

BE IT RESOLVED THAT, Council receives this Department of Community Planning and Development report for information as it pertains to File No. AM-06-19 relating to Parts 1, 8-11 and 16-19, Plan 59R-16208;

AND THAT, Council approve the By-law, attached hereto as Appendix C, amending provision of the East Fonthill Mixed Use 2 (EF-MU2) zone.

Amendment:

Moved By Lisa Haun

Seconded By Ron Kore

THAT the request to permit a 1.5 metre planting strip be eliminated from the zoning amendment by-law.

Carried

Moved By Mike Ciolfi

Seconded By Ron Kore

BE IT RESOLVED THAT, Council receives this Department of Community Planning and Development report for information as it pertains to File No. AM-06-19 relating to Parts 1, 8-11 and 16-19, Plan 59R-16208;

AND THAT, Council approve the By-law, as amended, attached hereto as Appendix C, amending provision of the East Fonthill Mixed Use 2 (EF-MU2) zone (amendment removes reference to 1.5 metre planting strip).

Carried

13. New Business

None presented.

14. Presentation and Consideration of By-Laws

Moved By Ron Kore

Seconded By Lisa Haun

BE IT RESOLVED THAT the Council of the Town of Pelham, having given due consideration to the following By-laws do now read a first, second and third time and do pass same, and **THAT** the Mayor and Clerk be and are hereby authorized to sign and seal the by-laws

1. By-law 4136(2019) - Being a by-law to amend Zoning By-law 1136 (1987), as amended, for lands located on the south side of Highway 20, east of Wellspring Way, Parts 1, 8-11 and 16-19, Plan 59R-16208, Town of Pelham, Regional Municipality of Niagara, by amending regulations of the EF-MU2 (East Fonthill Mixed Use 2) zone. Town of Pelham. File No. AM-06-19, as amended.

2. By-law 4140 (2019) - Being a by-law to accept one foot reserves being Parts 28 and 29, Plan 59R-16486 and Block 136, Plan 59M-434 pursuant to the subdivision agreement for River Estates Phase 2

3. By-law 4141(2019) - Being a by-law to appoint David Methot as a Building Inspector and Acting Chief Building Official for the Corporation of the Town of Pelham.

4. By-law 4142(2019) - Being a by-law to appoint Members to the Town of Pelham Emergency Management Program Committee and to name the committee Chair; and to Repeal and Replace By-law #3859(2017).

5. By-law 4143 (2019) - Being a by-law to provide for the Indemnity and Defence of Employees of The Corporation of the Town of Pelham Against Liability Incurred While Acting on Behalf of the Municipality

6. By-law 4144(2019) - Being a by-law to provide for the Indemnity and Defence of Members of Council of The Corporation of the Town of Pelham Against Liability Incurred While Acting on Behalf of the Municipality

Carried

15. Motions and Notices of Motion

15.1 Town of Pelham Report – Detailing the Woonerf Lands (Meridian Way/ Wellspring Way)

Moved By Lisa Haun

Seconded By Ron Kore

Moved by: Councillor Wink

Seconded by: Councillor Kore

BE IT RESOLVED that Staff be directed to provide a report regarding the Woonerf lands. The detailed report shall include:

1. **Information on the concept of the Woonerf lands that was previously approved by Council;**
2. **The purpose of the subject lands (Woonerf lands);**
3. **Is there a Community need for the Woonerf lands concept; and**
4. **Provide Council with alternative options for the subject lands.**

AND THAT Staff be directed to provide the detailed report by **September 3, 2019***.

Carried

Moved By Ron Kore

Seconded By Mike Ciolfi

***THAT** staff be directed to extend the deadline for the report to the second meeting in October.

Carried

16. Matters for Committee of the Whole or Policy and Priorities Committee

None

17. Matters Arising Out of Committee of the Whole or Policy and Priorities Committee

None

18. Resolution to Move in Camera

There was no closed session scheduled.

19. Rise From In Camera

Not applicable.

20. Confirming By-Law

Moved By Bob Hildebrandt

Seconded By Marianne Stewart

BE IT RESOLVED THAT the following By-law be read a first, second and third time and passed:

Being a By-law No. 4146 (2019) to Adopt, Ratify and Confirm the proceedings of Council of the Town of Pelham at its Regular Meeting held on the 12th day of August, 2019.

Carried

21. Adjournment

Moved By Marianne Stewart

Seconded By Bob Hildebrandt

BE IT RESOLVED THAT this Regular Meeting of August 12th, 2019 be adjourned until the next regular meeting scheduled for September 3rd, 2019 at 5:30 pm.

Carried

Mayor: Marvin Junkin

Town Clerk: Nancy J. Bozzato

Subject: FW: 2019 Investment Basics & Beyond Workshop

From: LAS Communications [<mailto:las@las.on.ca>]
Sent: Monday, August 12, 2019 11:02 AM
To: David Cribbs <DCribbs@pelham.ca>
Subject: 2019 Investment Basics & Beyond Workshop



INVESTMENT BASICS & BEYOND
LONDON - ORILLIA - PETERBOROUGH - BROCKVILLE

With the release of Prudent Investor Standard s. 418.1 and amendments to Prescribed Investments s. 418, municipalities have greater access to investment options and opportunities. Given the current low interest rate environment, and ever-growing municipal infrastructure challenges, investments have never played a more important role for municipalities looking to relieve pressure on the ratepayer and make the most of every tax dollar.

ONE Investment is pleased to offer one-day seminars across the province. Facilitated by Municipal Finance and Investment experts the content includes updated information to help you develop your understanding of the fundamentals of investing. The seminar will also outline how ONE Investment provides municipalities with access to the prudent investor standard for those interested in accessing the greater investment powers.

EACH SESSION WILL INCLUDE:

- Review and commentary of the Municipal Act investment regulation
- Discussion of current municipal finance issues & legislative changes
- Overview of investment options available to the sector
- Investment risk management principles

Session Cost: \$225 plus HST = \$254.25

9:00 AM to 2:30 PM

Registration & Coffee / Tea Begins at 8:45am
Lunch will be provided

London

Thursday, October 3, 2019
Best Western Lamplighter Inn
591 Wellington Rd., London, ON N6C 4R3

Orillia

Friday, October 11, 2019
Quality Inn & Conference Centre
201 Woodside Dr., Orillia, ON L3V 6T4

Peterborough

Friday, November 1, 2019
Lions Community Centre
347 Burnham St., Peterborough, ON K9H 1T5

Brockville

Friday November 8, 2019
Holiday Inn Express & Suites Brockville
7815 Kent Blvd., Brockville, ON K6V 6N7

CANCELLATION POLICY: Cancellations must be made in writing and received by LAS 14 days prior to the date of the seminar. An administration fee of \$75 + 13% HST (\$84.75) will apply.

- Investments and their link to your evolving asset management plan
- Strategies for cash-flow forecasting
- Overview of the One Investment Program
- S. 418 Prescribed Investments
- S. 418.1 Prudent Investor

[REGISTER HERE](#)



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SUMMERFEST COMMITTEE MINUTES

MEETING DATE: Wednesday, June 19, 2019 – 5:30 PM
Town of Pelham, MCC Kinsmen Room, Fonthill

Present:

Bill Gibson (PATC)
Sally Jaeger (Special Events & Festivals Programmer)
Remo Battista (Resident)
Councillor John Wink
Vickie vanRavenswaay (Director of Recreation, Culture & Wellness)
Karen Blake (RCW Administrative Assistant)
Bill Sheldon (Resident)
Emily Bonisteel (MYAC Rep)
Lucas Rockx (RCW Brock Intern)
Candy Ashbee (PBA)
Frank Adamson (Resident)
Julie Milligan (Resident)
Max Burtcher (Labatt's Representative)

Absent with Regrets: Caroline Mullin (Social Media Marketer), Marlene Ouwendyk (PBA), Kelly Sauriol (Chamber of Commerce), Bryan Lachapelle (Welland/Pelham Chamber of Commerce)

1 WELCOME

2 DECLARATION OF QUORUM AND CALL TO ORDER

The Chair, Bill Gibson, declared quorum and called the meeting to order at 5:37pm.

3 ADDITIONS TO THE AGENDA

Sunday Breakfast – Bill S
Plastic Wine Glasses – Bill S

4 ADOPTION OF AGENDA

Moved by: Candy Ashbee
Seconded by: Frank Adamson

THAT the agenda for the June 19, 2019 Summerfest Committee Meeting be approved, as amended.
CARRIED

5 APPROVAL OF MINUTES OF PREVIOUS MEETING

Moved by: Remo Battista
Seconded by: Julie Milligan



**Recreation, Culture
& Wellness**

SUMMERFEST COMMITTEE MINUTES

MEETING DATE: Wednesday, June 19, 2019 – 5:30 PM
Town of Pelham, MCC Kinsmen Room, Fonthill

THAT the Minutes of the June 5, 2019 Summerfest Committee meeting be approved, as presented.
CARRIED

6 LABATT REPRESENTATIVE PRESENTATION

Max Burtcher presented the new products for the Committee to consider while the Committee discussed the different products and quantities that would be required for Summerfest 2019. The Committee discussed last year's quantities and which products would require additional stock. The Committee decided on the following products and quantities:

- Bud (200 cases)
- Bud Light (200 cases)
- Bud Light Lime (60 cases)
- Lemonade Radler (60 cases)
- Batch 1904 Apple Cider (60 cases)
- Bud Light Orange (20 cases)

Max will place this order and will oversee its delivery to the Beer Store^e/LCBO the Thursday before Summerfest 2019 weekend.

Bill S. suggested that there can be samples of the Bud Light Orange being served during the event to promote this new product. Max stated that he can have a Labatt Representative serve these samples Saturday between the hours of 1pm-3pm. There was discussion over where the sampling will take place. The Committee will discuss the logistics of this set up at a subsequent meeting.

Max confirmed that a refrigerated truck will be delivered Thursday morning near Peace Park and then will be moved Friday morning onto Pelham Town Square. Max asked about the quantity of bins that Summerfest will require. Sally will confirm the quantity and size of bins with Max at a later date.

Vickie wanted to update the Committee that water will be at the bar this year and not with the cashiers as in previous years.

7 MARKETING & COMMUNICATION

7.1 **105.1 The River:** Sally updated the Committee on correspondence that she received from a local radio station asking if they are able to attend Summerfest 2019. Sally suggested that they could be stationed in Peace Park on Saturday during KidsZone and TeenZone. She wanted to

SUMMERFEST COMMITTEE MINUTES

MEETING DATE: Wednesday, June 19, 2019 – 5:30 PM
Town of Pelham, MCC Kinsmen Room, Fonthill

confirm that the Committee was okay with this. The Committee asked the type of music the station played, and decided that Sally should disclose this opportunity to the other radio stations that are attending. Sally will get in touch with the attending radio stations.

- 7.2 Skyscreen Media TV:** Sally updated the Committee on an opportunity that was presented to her by a business that attends events and then puts together short social media clips promotions for events. Sally explained the two options that were presented and there was discussion surrounding cost, and ownership.

Moved by: Julie Milligan
Seconded by: Remo Battista

THAT the Committee accepts Skyscreen Media TV's quote for a pre-event and event promotion for the fee of \$200.
CARRIED

Sally will get in contact with the company to confirm this opportunity.

8 SPONSORSHIPS

- 8.1 Active Zone Sponsor:** As another gold sponsor has not come up since the last meeting, Sally will check with the vendor who was going to be bringing a large piece of construction equipment if they would like to bring two and put one in the Active Zone on Pelham Street. They could then be the Active Zone Sponsor.
- 8.2** Sally updated the committee on the current status of sponsorships and let the Committee know from the reaching out to business that Lucas (RCW Intern) did, Summerfest already received a new Silver Level sponsor.

9 ENTERTAINMENT

Sally let the Committee know there was nothing to report under the entertainment category.

10 LOGISTICS

- 10.1 Summerfest Committee Roles & Availability at Event:** Sally asked that the Committee members send in their availability to her before the next meeting. Bill G. let the Committee know that his son will be taken the official photography for Sunday. Sally will send out an email about Smart Serve to all committee members detailing the process for getting certified. There was other discussion surrounding other Photographers for other portions of the event.



**Recreation, Culture
& Wellness**

SUMMERFEST COMMITTEE**MINUTES**

MEETING DATE: Wednesday, June 19, 2019 – 5:30 PM
Town of Pelham, MCC Kinsmen Room, Fonthill

- 10.2 **Lighting Friday & Saturday Beer & Wine Garden; Teen Zone:** Sally stated that in years' past, there has been lighting hung on the Arches. Sally suggested that lights be hung on the shade structures. Committee agreed with this. Sally will purchase additional lighting for this.
- 10.3 **Detailed layout of PTS Beer & Wine Garden:** Sally is working on a detailed layout where the shade structures, sound and lighting booth, ticket booths and bar units (4) will go on the street. Sally suggested that the bars can now be constructed so they are closer together this year as the base of the Arches are not there. Sally will work on this in the next week and update the Committee during the subsequent meeting.
- 10.4 **Lighting in the washroom area** – Bill Sheldon brought up that the during 2018 Summerfest there were comments about the lighting near the washrooms. Discussion surrounding was had surrounding different options for lighting. Sally will contact Halco (washroom provider) to see what they can do.
- 10.5 **Raffle Prize – BBQ; Vehicle Tent:** Frank updated the Committee on his conversation with a Pelham Street business about donating a BBQ for a raffle prize. This business will not donate one but the Committee could purchase one from him to raffle off. Bill S. also mentioned another company that he will approach to see if they would be able to donate a BBQ. Sally updated the Committee about another company willing to provide a free vehicle tent to display and raffle off. The Committee discussed the requirements and where to display this. With Committee approval, Sally will contact the company and take them up on their offer. The details regarding placement of the tent will be discussed during a subsequent meeting.

11 VENDOR UPDATE:

Lucas updated the Committee on the current vendors. He is following up with a few vendors who the Town has not heard from. Lucas updated the Committee that the Peace park food vendor spot has been filled by an alternative vendor. He also mentioned one vendor that is concerned over the vendor fee. The Committee discussed the fees, location and days of vendor.

Moved by: Remo Battista

Seconded by: Candy Ashbee

THAT the Committee offers Dandy Cotton Candy the option to be a vendor on Sunday and Saturday in Peace Park for \$300.

CARRIED



**Recreation, Culture
& Wellness**

SUMMERFEST COMMITTEE MINUTES

MEETING DATE: Wednesday, June 19, 2019 – 5:30 PM
Town of Pelham, MCC Kinsmen Room, Fonthill

12 ARCHES:

The Committee discussed fundraising opportunities for the Arches during the Summerfest event. Bill Sheldon suggested a marketing campaign surrounding “buying a ticket for the arches” where attendees can drop a ticket into a collection basket instead of using it for a beverage. Vickie will discuss this opportunity with Teresa. Frank also suggested to have donation jars station around the festival. Sally asked Frank if he had a better idea of when the fundraising gala will take place and Frank will inform Sally by Friday.

13 OTHER BUSINESS:

13.1 **Sunday Breakfast** – Bill S updated the Committee on the details of Sunday breakfast. Bill let the Committee know what products and the quantities a local business will be providing, and clarified what will be included in the breakfast fee. The Committee discussed the different roles which need to be filled. These roles will be determined at a subsequent meeting. Bill Sheldon wanted to discuss an alternative

13.2 Bill S would like to cut back our use of single use plastics. Juice boxes with straws have been provided in past at the breakfast. He will look into alternatives for the juice, perhaps vendors may have different options by July or we could go to larger containers. Bill also wondered if there was an alternative to the plastic wine glasses. Sally will confirm with the Region if the glasses are in fact recycled and look into biodegradable cups.

14 NEXT MEETING

Next meeting: Wednesday June 26, 2019 at 5:30pm.

15 ADJOURNMENT

Moved: Frank Adamson
Seconded: Candy Ashbee

THAT the meeting of the Summerfest Committee, June 19, 2019 adjourned at 7:19pm.

CARRIED


Chair of Summerfest Committee
Bill Gibson
RCW Administrative Assistant
Karen Blake

SUMMERFEST COMMITTEE MINUTES

MEETING DATE: Wednesday, July 3, 2019 – 5:30 PM
Town of Pelham, MCC Kinsmen Room, Fonthill

Present:

Bill Gibson (PATC)
Sally Jaeger (Special Events & Festivals Programmer)
Remo Battista (Resident)
Councillor John Wink
Vickie vanRavenswaay (Director of Recreation, Culture & Wellness)
Karen Blake (RCW Administrative Assistant)
Bill Sheldon (Resident)
Emily Bonisteel (MYAC Rep)
Lucas Rockx (RCW Brock Intern)
Candy Ashbee (PBA)
Frank Adamson (Resident)
Julie Milligan (Resident)
Caroline Mullin (Social Media Marketer)

Absent with Regrets: Marlene Ouwendyk (PBA), Kelly Sauriol (Chamber of Commerce), Bryan Lachapelle (Welland/Pelham Chamber of Commerce)

1 WELCOME

2 DECLARATION OF QUORUM AND CALL TO ORDER

The Chair, Bill Gibson, declared quorum and called the meeting to order at 5:33pm.

3 ADDITIONS TO THE AGENDA

Car Show
BBQ

4 ADOPTION OF AGENDA

Moved by: Candy Ashbee
Seconded by: Julie Milligan

THAT the agenda for the July 3, 2019 Summerfest Committee Meeting be approved, as amended.
CARRIED

5 APPROVAL OF MINUTES OF PREVIOUS MEETING

Moved by: Candy Ashbee



**Recreation, Culture
& Wellness**

SUMMERFEST COMMITTEE MINUTES

MEETING DATE: Wednesday, July 3, 2019 – 5:30 PM
Town of Pelham, MCC Kinsmen Room, Fonthill

Seconded by: Julie Milligan

THAT the Minutes of the June 19, 2019 Summerfest Committee meeting be approved, as presented.
CARRIED

6 MARKETING & COMMUNICATION

6.1 **Revised Video Clip:** Sally showed the revised video clip to the Committee and let the Committee know that she approved this version as it needed to get out this week. The Committee approved of it as well.

6.2 **Direct Mail Flyer:** Sally handed out the direct mail flyer from 2018 and asked the Committee for feedback on it. Sally advised the Committee that this flyer goes out the week of Summerfest to every house in Pelham. Sally will revise the dates and sent it out to committee when completed.

7 SPONSORSHIPS

Sally updated the Committee on sponsorships. One sponsor has once again given a giftcard package as in previous years. This has been used as an incentive to complete Summerfest surveys during the event. Carolyn asked about promoting the giftcard package on social media. Sally will send a picture to Carolyn, once received.

8 ENTERTAINMENT

Sally let the Committee know there was nothing to report under the entertainment category.

9 LOGISTICS

9.1 **Volunteer/Committee Schedule:** Karen updated the Committee on the current volunteer status and where volunteers are still needed. John will follow up with Meridian for Saturday afternoon KidsZone bouncer supervisors and Carolyn can post the Committee's needs on social media.

9.2 **Emergency Management Plan:** Sally handed out a portion of the Emergency Management Plan and read through answering questions the Committee had. She went through daily scripts and the Committee assigned their roles during the event. Once assignments are complete, Sally will circulate the daily scripts with time assignments.

9.3 **Review of Shuttle Schedule:** Sally handed out last year's routes to the Committee to review. John Wink commented that the rides between the Old Arena and the festival were not frequent

SUMMERFEST COMMITTEE MINUTES

MEETING DATE: Wednesday, July 3, 2019 – 5:30 PM
Town of Pelham, MCC Kinsmen Room, Fonthill

enough. The Committee suggested taking out the MCC stop from the Old Arena route and adding an additional route from the MCC to the festival area for Friday and Saturday evenings. The Committee will revisit who will look after shuttle during the event during the subsequent meeting.

10 VENDOR UPDATE:

- 10.1 **Big Brothers/Big Sisters Peace Park Vendor**
Moved by: Candy Ashbee
Seconded: Julie Milligan

THAT the Committee accepts Big Brothers Big Sisters as a vendor in Peace Park on Saturday. The fee will be waived in recognition of in-kind services provided on Friday & Saturday evening by BB/BS
CARRIED

11 ARCHES

Frank asked if any Committee members had any large clear collection jars for the entrances of Summerfest to collect donations for the Arches. Several Committee members said that they may have some leads so they will report back to the Committee during a subsequent meeting. Vickie will double check with Teresa regarding the “purchasing a ticket for the Arches” campaign.

12 SUNDAY BREAKFAST

- 12.1 Bill S updated the Committee that Sunday breakfast is pretty much ready but just wanted suggestions about different packaging and types of juice. The Committee suggested small plastic juice containers with screw top lids and just to provide orange and apple juice. Bill S will look into the small packaging and will report by to the Committee.

13 OTHER BUSINESS:

Car Show: Bill G will visit Sally tomorrow and go over spellings for Car Show trophies, graphics package and emergency plan for all the volunteers at the car show.

BBQ: Bill Sheldon will let Sally know tomorrow in regards to his contact from a Niagara company and their interest in supplying a BBQ for raffle. Both John and Candy will ask different companies that they have contact with if Bill S is not successful.

Moved by: Frank Adamson
Seconded by: Remo Battista



SUMMERFEST COMMITTEE MINUTES

MEETING DATE: Wednesday, July 3, 2019 – 5:30 PM
Town of Pelham, MCC Kinsmen Room, Fonthill

THAT the Committee agrees to the purchase of a BBQ for up to \$600 to raffle off during Summerfest 2019.

CARRIED

Candy asked about if the Committee are looking to update the App this year and if we would like to promote it through social media. Candy will update it to reflect the 2019 schedule but because the app is not available on google devices, the Committee agreed not to promote it.

14 NEXT MEETING

Next meeting: Wednesday July 10, 2019 at **5:30pm**.

15 ADJOURNMENT

Moved: Remo Battista
Seconded: Julie Milligan

THAT the meeting of the Summerfest Committee, July 3, 2019 be adjourned at 7:11pm.

CARRIED



Chair of Summerfest Committee
Bill Gibson



RCW Administrative Assistant
Karen Blake



**Recreation, Culture
& Wellness**

SUMMERFEST COMMITTEE MINUTES

MEETING DATE: Wednesday, July 10, 2019 – 5:30 PM
Town of Pelham, MCC Kinsmen Room, Fonthill

Present:

Bill Gibson (PATC)
Sally Jaeger (Special Events & Festivals Programmer)
Remo Battista (Resident)
Councillor John Wink
Vickie vanRavenswaay (Director of Recreation, Culture & Wellness)
Karen Blake (RCW Administrative Assistant)
Bill Sheldon (Resident)
Emily Bonisteel (MYAC Rep)
Lucas Rockx (RCW Brock Intern)
Candy Ashbee (PBA)
Julie Milligan (Resident)
Caroline Mullin (Social Media Marketer)
Kelly Sauriol (Chamber of Commerce),

Absent with Regrets: Marlene Ouwendyk (PBA), Bryan Lachapelle (Welland/Pelham Chamber of Commerce), Frank Adamson (Resident)

1 WELCOME

2 DECLARATION OF QUORUM AND CALL TO ORDER

The Chair, Bill Gibson, declared quorum and called the meeting to order at 5:33pm.

3 ADDITIONS TO THE AGENDA

BBQ
Ballots for BBQ

4 ADOPTION OF AGENDA

Moved by: Candy
Seconded by: Remo

THAT the agenda for the July 10, 2019 Summerfest Committee Meeting be approved, as amended.
CARRIED

5 APPROVAL OF MINUTES OF PREVIOUS MEETING



**Recreation, Culture
& Wellness**

**SUMMERFEST COMMITTEE
MINUTES**

MEETING DATE: Wednesday, July 10, 2019 – 5:30 PM
Town of Pelham, MCC Kinsmen Room, Fonthill

Moved by: Julie
Seconded by: Remo

THAT the Minutes of the July 3, 2019 Summerfest Committee meeting be approved, as presented.
CARRIED

6 MARKETING & COMMUNICATION

Sally updated the Committee that the Summerfest billboard is up on Highway 20 and the direct mailer will be going out on Friday. Candy will update the Summerfest App with the correct 2019 information.

7 SPONSORSHIPS

Sally updated the Committee of the new sponsor of the Active Zone on Pelham Street and that she still has to collect a few payments from sponsors.

8 ENTERTAINMENT

Facepainting on Sunday: Sally suggested that we ask a vendor to face paint in Peace Park on Sunday. There was discussion surrounding price, timing and what their minimum would be. Sally will report back to the Committee in the subsequent meeting about their minimum hours are.

Sally will be sending out the load in and out instructions to the rest of the entertainment within the next few days.

9 LOGISTICS

9.1 Daily Scripts/Timelines: Karen updated the Committee on current volunteer roles available and asked Committee if they had any suggestions for how to get in touch with more volunteers. Carolyn suggested to get in touch with the Guidance Councillor from EL Crossley. Karen will contact her tomorrow. Sally went through the Daily Scripts and answered any questions the Committee had surrounding responsibilities and timelines. These scripts will be posted on the Council Chambers' doors during the event.

Sally and Karen are reviewing signage tomorrow to confirm all signage is accounted for.

Sally will request two town vehicles to do alcohol runs with, check with Larry for refueling lights and refill for ice. Add to daily scripts the removal of the white fencing in Peace Park on Thursday.



**Recreation, Culture
& Wellness**

**SUMMERFEST COMMITTEE
MINUTES**

MEETING DATE: Wednesday, July 10, 2019 – 5:30 PM
Town of Pelham, MCC Kinsmen Room, Fonthill

Sally will send out the daily scripts for Saturday and Sunday to the Committee by the end of the week.

9.2 Emergency Management Plan: Sally emailed it out after last meeting and asked for any feedback. Discussion was about some changes to the plan which Sally will update and send out to the Fire Department to look through and sign off on.

9.3 Pelham Town Square Layout: Sally showed the Committee a drawing of the Pelham Town Square Layout. She asked exactly where the ticket booths should be located. Bill G and Bill S let the Committee know that only two booths were made and that the school asked to hang their school flags on the ticket booths during the event. Discussion surrounded getting hydro to these booths, and adjustments that can be made on the day of.

10 VENDOR UPDATE:

Lucas updated the Committee on a few vendor changes and let the Committee know the total amount of retail and food vendors.

11 ARCHES

Nothing new to report for the Arches.

12 SUNDAY BREAKFAST

Bill S updated the Committee that he is still looking into juices for breakfast but everything else is good to go. He asked about the logistics for getting vendors in to Peace Park on Sunday and Staff informed him of how to get vendors in.

13 OTHER BUSINESS:

13.1 BBQ – John updated the Committee on different options for raffles items from a Niagara business. There was discussion surrounding the different options and the Committee agreed to purchase a Smoker to raffle off. John will arrange to pick it up and bring it to the event.

13.2 BBQ/Tent Ballots – Lucas asked the Committee if they would like to keep the ballots the same as previous years (ie. physical ballots) or have an electronic ballot through an iPad. The Committee would like it to be the same as years' past.

14 NEXT MEETING

Next meeting: Wednesday July 17, 2019 at 5:30pm.



**Recreation, Culture
& Wellness**

SUMMERFEST COMMITTEE MINUTES

MEETING DATE: Wednesday, July 10, 2019 – 5:30 PM
Town of Pelham, MCC Kinsmen Room, Fonthill

15 ADJOURNMENT

Moved: Candy Ashbee
Seconded: Julie Milligan

THAT the meeting of the Summerfest Committee, July 10, 2019 be adjourned at 7:05pm.

CARRIED



Chair of Summerfest Committee
Bill Gibson



RCW Administrative Assistant
Karen Blake



**Recreation, Culture
& Wellness**

SUMMERFEST COMMITTEE

MINUTES

MEETING DATE: Wednesday, July 17, 2019 – 5:30 PM
Town of Pelham, Council Chambers, Fonthill

Present:

Bill Gibson (PATC)
Sally Jaeger (Special Events & Festivals Programmer)
Councillor John Wink
Vickie vanRavenswaay (Director of Recreation, Culture & Wellness)
Karen Blake (RCW Administrative Assistant)
Bill Sheldon (Resident)
Emily Bonisteel (MYAC Rep)
Lucas Rockx (RCW Brock Intern)
Candy Ashbee (PBA)
Julie Milligan (Resident)
Caroline Mullin (Social Media Marketer)
Frank Adamson (Resident)
Marlene Ouwendyk (PBA)
Bryan Lachapelle (Welland/Pelham Chamber of Commerce),

Absent with Regrets: Remo Battista (Resident), Kelly Sauriol (Chamber of Commerce)

1 WELCOME

2 DECLARATION OF QUORUM AND CALL TO ORDER

The Chair, Bill Gibson, declared quorum and called the meeting to order at 5:33pm.

3 ADDITIONS TO THE AGENDA

4 ADOPTION OF AGENDA

Moved by: Candy Ashbee

Seconded by: Frank Adamson

THAT the agenda for the July 17, 2019 Summerfest Committee Meeting be approved, as presented.

CARRIED

5 APPROVAL OF MINUTES OF PREVIOUS MEETING

Moved by: Bryan Lachapelle





SUMMERFEST COMMITTEE MINUTES

MEETING DATE: Wednesday, July 17, 2019 – 5:30 PM
Town of Pelham, Council Chambers, Fonthill

Seconded by: Julie Milligan

THAT the Minutes of the July 10, 2019 Summerfest Committee meeting be approved, as presented.
CARRIED

6 MARKETING & COMMUNICATION

Carolyn informed the Committee that there was nothing to update on Marketing and Communication except that she is continuing on with posting on social media and the website and that Summerfest has gained more followers on Instagram.

7 SPONSORSHIPS

Nothing to update.

8 ENTERTAINMENT

8.1 Sally informed the Committee that all entertainment has been contacted and confirm their presence at Summerfest 2019.

9 LOGISTICS

9.1 **Daily Scripts/Timelines/Staffing:** Sally went through the Daily Scripts for Saturday and Sunday, and answered any questions the Committee had surrounding responsibilities and timelines. These scripts will be posted on the Council Chambers during the event. Bill G let the Committee know that his son will be the MC for Sunday. Jodi will forward Bill G the MC scripts. Karen walked the Committee through their roles for Summerfest 2019.

9.2 **Walk Through of Event Area:** New Committee members were offered the opportunity to walk through the festival area with Staff at the end of the meeting.

10 VENDOR UPDATE

Lucas updated the Committee that the vendor walk through went well and everything is prepared for the start of the festival.

11 ARCHES

11.1 **Donation Containers:** Frank will purchase water containers for donation collection to be secured at each entrance and at the bar. Sally will create a poster for the sides of these containers.



**Recreation, Culture
& Wellness**

SUMMERFEST COMMITTEE MINUTES

MEETING DATE: Wednesday, July 17, 2019 – 5:30 PM
Town of Pelham, Council Chambers, Fonthill

11.2 **Ticket for the Arches:** Vickie informed the Committee that we can have the “Tickets for the Arches” donation containers. Sally will create the signage for these. Carolyn will post on social media to advertising this.

12 SUNDAY BREAKFAST:

Bill S updated the Committee that everything is set for Sunday Breakfast and all supplies will arrive at 6:45am.

13 OTHER BUSINESS:

14 NEXT MEETING – Debrief and Committee Dinner

Next meeting: Wednesday August 7, 2019 at 5:30pm

15 ADJOURNMENT

Moved: Frank Adamson
Seconded: Candy Ashbee

THAT the meeting of the Summerfest Committee, July 17, 2019 be adjourned at 7:05pm.

CARRIED



Chair of Summerfest Committee
Bill Gibson



RCW Administrative Assistant
Karen Blake

MCC HOSPITALITY ADVISORY COMMITTEE MINUTES

MEETING DATE: Tuesday June 25, 2019 – 3:00 PM
Town of Pelham, MCC Boardroom, Fonthill

Present:

Vickie vanRavenswaay (Director of Recreation, Culture & Wellness)
Karen Blake (RCW Administrative Assistant)
Julie Cook (Recreation and Wellness Programmer)
Jake Dilts (Service Club Representative)
Patricia Shannon (Resident)
Bill Huisman (Resident)
Bea Clark

Absent with Regrets: Brian McLeod (Resident), Councillor Mike Ciolfi

1 WELCOME

The Chair, Patricia Shannon, declared quorum and called the meeting to order at 3:02pm.

2 ADDITIONS TO THE AGENDA

3 ADOPTION OF THE AGENDA

Moved by: Bill Huisman
Seconded by: Jake Dilts

THAT the agenda for the June 25, 2019 MCC Hospitality Advisory Committee Meeting be approved, as presented.
CARRIED

4 APPROVAL OF LAST MEETING'S MINUTES

Moved by: Jake Dilts
Seconded by: Bill Huisman

THAT the minutes of the June 11, 2019 MCC Hospitality Advisory Committee meeting be approved, as presented.
CARRIED



**Recreation, Culture
& Wellness**

MCC HOSPITALITY ADVISORY COMMITTEE MINUTES

MEETING DATE: Tuesday June 25, 2019 – 3:00 PM
Town of Pelham, MCC Boardroom, Fonthill

5 GOALS OF THE COMMITTEE FOLLOW UP – Bea Clark

Bea Clark distributed and reviewed the draft goals with the Committee and asked if the documents reflected the discussion that was had during the previous meeting. Bea asked the Committee to create timeframes for each action step. The Committee discussed these timelines and additional action steps that could be including in the goals. From this discussion, Bea will finalize the draft goals and email them to Karen to distribute to the Committee. The Committee will approve these goals at the subsequent meeting.

Some discussion that emerged from the review of the Committee's goals were: financial targets for hospitality events, relationships with non-profit organizations, and types of hospitality events. Patricia asked Bea what other Town of Pelham Committees have been discussing during their goal planning process. Bea explained that most Committee's find other municipalities to compare best practices with and do research surrounding this. Other Committee's also put an emphasis on the gaining feedback on practices and programs from Pelham residents.

6 CURRENT PRACTICES, PROCEDURES & PROGRAMS WITHIN THE MCC

Vickie distributed and explained the following documents:

- Ice and gym schedules for September to December 2018
- Sales reports from September to December 2018 and January to March 2019
- Programming schedules from Fall 2018 to Summer 2019
- Special Events Calendar
- Actual Results of the 2019 MCC Budget including Internal and External bookings

The Committee discussed these documents and Staff answered any questions they had. Julie explained to the Committee the current practices of the inventory and the settlement of alcohol sales. The Committee will digest the information that was presented during this meeting and will come back to staff with questions during a subsequent meeting.

Julie is working on the April to June 2019 sales report, and a January to June 2019 Bar Sales report which she will circulate to the Committee at a later date.

During this discussion, terms of catering agreements and/or what that may look like in the MCC was discussed.

MCC HOSPITALITY ADVISORY COMMITTEE MINUTES

MEETING DATE: Tuesday June 25, 2019 – 3:00 PM
Town of Pelham, MCC Boardroom, Fonthill

7 OTHER BUSINESS

8 NEXT MEETING

Next meeting: Tuesday, July 9 @ 3:00pm

9 ADJOURNMENT

Moved by: Patricia Shannon

Seconded by: Jake Dilts

THAT the meeting of the MCC Hospitality Advisory Committee, June 25, 2019, adjourned at 5:06pm.

CARRIED



Chair of MCC Hospitality Advisory Committee
Patricia Shannon



RCW Administrative Assistant
Karen Blake



**Recreation, Culture
& Wellness**

MCC USER GROUP ROUNDTABLE COMMITTEE MINUTES

MEETING DATE: Tuesday, June 27, 2019 – 5:00 PM
Meridian Community Centre, Kinsmen Room, Fonthill

Present:

Vickie vanRavenswaay (Director of Recreation, Culture & Wellness)
Julie Cook (Recreation and Wellness Programmer)
Karen Blake (RCW Administrative Assistant)
Councillor Mike Ciolfi
Jessica Sackett (Niagara Centre Skating Club)
Byron Sinclair (Pelham Minor Hockey Association)
Tim Toffolo (Jr.B Pelham Panthers)
Doug Freeland (Service Club Representative)
Brian Bleich (Pelham Basketball Association)
Kevin Yochim (Southern Tier Admirals),

Absent with Regrets: Ben Chambers (Pelham Raiders Lacrosse Association)

1 WELCOME

2 ADDITIONS TO THE AGENDA

3 ADOPTION OF THE AGENDA

Moved by: Byron Sinclair
Seconded by: Brian Bleich

THAT the agenda for the June 26, 2019 MCC User Group Roundtable Committee Meeting be approved, as presented.

CARRIED

4 APPROVAL OF MINUTES OF PREVIOUS MEETING

Moved by: Byron Sinclair
Seconded by: Brian Bleich

THAT the Minutes of the May 28, 2019 MCC User Group Roundtable Committee meeting be approved, as presented.

CARRIED



**Recreation, Culture
& Wellness**

MCC USER GROUP ROUNDTABLE COMMITTEE

MINUTES

MEETING DATE: Tuesday, June 27, 2019 – 5:00 PM
Meridian Community Centre, Kinsmen Room, Fonthill

5 GOALS OF THE COMMITTEE APPROVAL

Moved by: Jessica Sackett
Seconded by: Byron Sinclair

THAT the goals and priorities of the MCC User Group Roundtable Committee for the term of 2019-2022, be approved as presented.

CARRIED

6 RENTAL UPDATES – JULIE COOK

Julie handed out the special events schedule, updated the Committee on the current rentals and answered any questions that Committee had. Julie asked the Committee if she should give an extension to any groups that have not submitted their allocation requests. The Committee agreed that the July 2nd deadline should be upheld. Kevin (AAA Hockey) wanted to add an 8 team tournament on to the Special Events Calendar for March 20-22nd, 2020.

Tim discussed the 2021 Canada Summer Games and the possibility of hosting some events at the MCC due to the possible lack of facilities within the Niagara Region.

7 ROUND TABLE DISCUSSION – Current Concerns/New Opportunities

Tim update the Committee on the GOJHL Tournament that will be held on September 6th-8th, 2019 at the MCC including the space (rooms) and volunteer requirements. Byron offered volunteer support from Minor Hockey if extra volunteers are needed. There was discussion surrounding welcome packages and what is required of the Town of Pelham. Tim explained that the JR B league would provide food to the scouts and the servery will be open for the weekend.

Tim will connect with Byron over the number of volunteers needed by the end of next week.

8 OTHER BUSINESS

Vickie distributed and explained the following documents:

- Ice and gym schedules for September to December 2018
- Sales reports from September to December 2018 and January to March 2019
- Programming schedules from Fall 2018 to Summer 2019
- Actual Results of the 2019 MCC Budget including Internal and External bookings



**Recreation, Culture
& Wellness**



MCC USER GROUP ROUNDTABLE COMMITTEE MINUTES

MEETING DATE: Tuesday, June 27, 2019 – 5:00 PM
Meridian Community Centre, Kinsmen Room, Fonthill

The Committee discussed these documents and Staff answered any questions they had.

9 NEXT MEETING

Next meeting: Wednesday July 24 @ 4:30pm at MCC

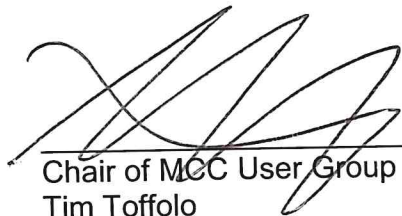
10 ADJOURNMENT

Moved by: Kevin Yochim

Seconded: Brian Bleich

THAT the meeting of the MCC User Group Roundtable Committee, June 27, 2019 adjourned at 5:45 pm.

MOVED


Chair of MCC User Group Roundtable Committee
Tim Toffolo
RCW Administrative Assistant
Karen Blake

**Recreation, Culture
& Wellness**

**Joint Accessibility Advisory Committee
Meeting Minutes
Thursday, June 13, 2019
Town of Grimsby Municipal Offices
160 Livingston Avenue Grimsby ON
6:30 p.m. – 8:00 p.m.**

Present: Nick Beaudin, Stephen Barker, Ann Villalta, Karen Lemieux, Carole Further, Joey Hewitt, Rhys Evans, Dave Antaya, Victoria Wilson

Regrets: Rachel Brown

1. **Call to order.**

Stephen called the meeting to order at 6:38 pm.

2. **Approval of Agenda.**

Some changes made: 4e) add NOTL Council Presentation, and Under New Business 5b) Resignation c) NOTL Van Heusen Accessibility Audit request. 5d) Expression of Interest 5 e) West Lincoln Community Centre Tour.

Motion: Be it resolved that the agenda is approved as amended. Moved by: Rhys Evans, Seconded by: Victoria Wilson. CARRIED.

3. **Approval of Minutes from May 9, 2019**

Missing Ann Villalta from list of attendees, Donna will correct. **Motion:** Be it resolved that the minutes are approved as corrected. Moved by: Joey Hewitt, Seconded by: Karen Lemieux. CARRIED

Business Arising from the Minutes:

4. a) **WL Accessibility issues**

Stephen and Karen attended the meeting about accessibility issues in the Township (sidewalks near WL Community Centre). Met with Mike DiPaola, staff and Dave Bylsma, Mayor. The Mayor was very supportive of making changes to improve accessibility of that sidewalk. Updates are expected to be completed in a few months.

b) **West Lincoln - Age-Friendly Event**

Well attended; 46 vendors attended. Lots of interest in our table.

c) **Presentations to Council** – adjustments to messaging, discussion

- We need to add a little about accessibility and the role of the JAAC to the presentation
- We need to address the accessible employment issue – is it part of the presentation

Victoria - We need to make sure we don't become compliance focused. We should keep the award "light" and customer focused.

Rhys – if we start the conversation, they will be more open

Dave – Council was looking for a handout package to give to Councillors with more background. The JAAC can meet with Chamber of Commerce.

Karen – Ann has a good introduction to draw from for the JAAC. Ann will share that with Donna.

Joey – not our job to push employment of people with disabilities. The Disability Employment Network is doing a great job and we need to be careful not to duplicate services.

d) **Accessibility Award**

Create a package with the checklist/ or an application form. Copies to JAAC members. Upload onto municipal websites

e) **NOTL Council Presentation** – addressed earlier in meeting.

New Business:

5. a) **Ministry Training Webinar for Municipal Accessibility Advisory Committees**

- June 27, 2019 (2p.m. to 3p.m.)
- July 4, 2019 (1p.m. to 2p.m.)

Please register yourself or your group using the following Eventbrite link: <https://www.eventbrite.ca/e/accessibility-advisory-committee-101-design-of-public-spaces-and-site-planning-tickets-62014949383>. Committee members are welcomed to participate but not obligated.

b) Resignation – Frank Pupillo has resigned due to work commitments. The JAAC accepts his resignation with regret.

c) NOTL Van Heusen Accessibility Audit request – we will add them to the We Are Accessible Campaign efforts.

d) Expression of Interest

Brenda Mitchell is interested in returning and representing Lincoln or any vacancy. Karen will have her contact Donna H.

e) WL Community Centre tour

We are scheduled to be in West Lincoln in September 2019.

f) Communication

Please “reply all” when replying to all JAAC communication. DH to send calendar invite for all JAAC meetings

6. Community News

Donna Delvecchio is on compassionate leave. She is in our thoughts.

Beaversdam Park is having a ribbon-cutting at new park.

Pelham - Seniors Activity Room at the MCC – open on Fridays from 2-4 pm.

7. Next Meeting – Thursday, July 11, 2019, City of Thorold

8. Adjournment

Victoria moved to adjourn the meeting. Joey Hewitt seconded the motion.
CARRIED.

PELHAM PUBLIC ART ADVISORY COMMITTEE

MINUTES 19-06

4:30 PM

**June 19, Meridian Community Centre Boardroom, Town of Pelham,
100 Meridian Way**

Present:	Dianne Gibson Brian DiMartile Jessica Sung Jodi Hendriks Bob Hildebrant (left at 5:30pm) Christina Drummond Barb Rybiak
-----------------	---

Absent with Regrets:	Els Swart Vickie vanRavenswaay
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FOR THE INFORMATION OF COMMITTEE:

(a) DECLARATION OF QUORUM AND CALL TO ORDER (Item 1)

Dianne welcomed all members and called the meeting to order

**(b) ADOPTION OF AGENDA (Item 2)
(Christina Drummond/ Barb Rybiak)**

**THAT the agenda for the June 19, 2019 Pelham Public Art Advisory Committee meeting
be approved as presented.**

CARRIED

(c) DISCLOSURE OF PENCUNIARY INTEREST & GENERAL NATURE THEREOF (Item 3)

There were no disclosures of pecuniary interests from any of the members present.

**(d) APPROVAL OF MINUTES OF PREVIOUS MEETING (Item 4)
(Brian DiMartile/ Barb Rybiak)**

**THAT the Minutes of the May 23, 2019 Pelham Public Art Advisory Committee
meeting be approved, as presented.**

CARRIED

From the Department of



**Recreation, Culture
& Wellness**

(e) PRESENTATIONS (Item 5)

Bea Clark – Strategic Planning session; Bea will attend the next meeting to review the draft plan

(f) DELEGATIONS (Item 6)

None

(g) BUSINESS ARISING FROM MINUTES (Item 7)

- Art Exhibit policy has been approved by Council
- Art Hanging wall product research: Staff to get samples from Home Depot & Uline
- Lighting – Dianne has proposed lighting

(h) CORRESPONDENCE TO THE COMMITTEE (Item 8)

- None

(k) CORRESPONDENCE FROM THE COMMITTEE (Item 9)

- None

(l) NEW BUSINESS (Item 10)

- Maker's Festival in Toronto; Dianne presented to the committee
- Canada Day 150th Quilt Hanging
- Old Pelham Arena; hanging items from the old arena

(m) ADJOURNMENT (Item 12) pm

(Christina Drummond/ Brian DiMartile)



Chair

Dianne Gibson



Staff Representative

Jodi Hendriks

Tuesday, September 03, 2019

Subject: Part Lot Control Exemption Application, Blocks 42, 43, 45 & 46 on Plan 59M-456, municipally known as 120, 122, 124, 126, 128, 130 – 135, 137, 139, 141, 143, 145, 147 & 149 Acacia Road (File No. PLC-01-19)

Recommendation:

BE IT RESOLVED THAT Council receive Report 2019-0055-Planning; and

THAT Council approve the Part Lot Control Exemption By-law for 120, 122, 124, 126, 128, 130 – 135, 137, 139, 141, 143, 145, 147 & 149 Acacia Road, and described legally as Blocks 42, 43, 45 & 46 on Plan 59M-456, and Parts 1 to 23 on RP 59R-16498.

Background:

The purpose of this report is to provide Council with information regarding an application for part lot control exemption under Section 50 of the *Planning Act* to permit the individual conveyance (sale) of 18 street townhouse dwelling units. The land is known municipally as 120, 122, 124, 126, 128, 130 – 135, 137, 139, 141, 143, 145, 147 & 149 Acacia Road and legally described as Blocks 42, 43, 45 & 46 on Plan 59M-456, depicted as Parts 1 to 23 on RP 59R-16498.

Analysis:

Location

The subject lands are located on the north and south side of Acacia Road, lying in between Rice Road and Swan Avenue (Figure 1), known locally as 120, 122, 124, 126, 128, 130 – 135, 137, 139, 141, 143, 145, 147 & 149 Acacia Road, and legally described as Blocks 42, 43, 45 & 46 on

Plan 59M-456, and Parts 1 to 23 on RP 59R-16498, (see Appendices 1-2). The subject lands are part of the Saffron Meadows Phase 1 subdivision (26T19-02014), registered as SN558715 on 2018-07-17.

Figure 1: Location of Subject Lands



Project Description and Purpose

The applicant has commenced construction on all (18) street townhouse dwelling units. The approval of the Part Lot Control Exemption By-law for the subject lands would facilitate the individual sale of each of the street townhouse dwelling units.

Planning Act

Section 50 (7) of the *Planning Act* authorizes the Town to pass a by-law to exempt lands within a Plan of Subdivision from the Part Lot Control provisions of Section 50 (5). Part Lot Control Exemption is an alternative form of land division to Plans of Subdivisions and Consents and is used to lift Part Lot Control restrictions from lands within a registered Plan of Subdivision in order to create individual parcels for sale, conveyance, lease and mortgage, usually in the form of semi-detached or townhouse dwellings. This approach is used to ensure that the common

'party wall' (partition) between the dwelling units is constructed precisely on the official lot line and hence applied for after construction has begun.

Planning Comments

The purpose of this report is to provide Council with information regarding an application for part lot control exemption to permit the individual conveyance (sale) of 18 street townhouse dwelling units. Planning staff have reviewed the reference plan, 59R-16498 (Appendix 1), and have confirmed that the application complies with the Pelham Zoning By-law 1136 (1987), as amended by By-law No. 3810 (2016) and By-law No. 4038 (2018). Part lot control exemption is a technical formality required to provide for the creation of the individual street townhouse lots from a block which will ultimately allow for the transfer of title of the individual units from the developer to the new homeowner(s).

It is recommended that the developer include the following warning clause in all Agreements of Purchase and Sale:

WARNING: The transfer of title to this townhouse unit from the Developer is authorized pursuant to a By-law passed by Pelham Town Council under Section 50 (7) of the Planning Act which exempts this townhouse block from the part lot control provisions of the Planning Act. This is different than the creation of a lot by a plan of subdivision, as the By-law will expire in three years. After the expiry of the By-law, any townhouse units which abut and which have the same registered owner(s) will merge in title. This means that the abutting units cannot be sold individually without either the passage of another By-law under Section 50 (7) or with the approval of a Consent application by the Town of Pelham Committee of Adjustment. Part Lot Control Exemption by-laws and Consent applications are both costly and time consuming processes. The Buyer is advised to obtain legal advice in this regard if purchasing more than one townhouse unit.

Planning staff recommend that the subject lands receive exemption from part lot control in order to facilitate the individual sale of the 18 street townhouse dwelling units.

Financial Considerations:

The ability for the developer to close on the sale of the townhouse units will ensure that title of the units can be transferred to the homeowners and ultimately, each townhouse unit will be subject to municipal taxes.

Alternatives Reviewed:

Council may choose to not approve a part lot control exemption by-law that would hinder the individual sale of the 18 street townhouse dwellings.

Strategic Plan Relationship: Strong Organization

Building strong communities and cultural assets: the part lot control exemption will allow for the transfer of title of the townhouse units to the purchasers which contributes to building a strong and complete community.

Other Pertinent Reports/Attachments:

Appendix 1: RP 59R-16498

Appendix 2: Plan 59M-456

Consultation:

For Council's information, the *Planning Act* does not require public circulation for part lot control applications. Internal Town departments (Public Works & Building) have helped coordinate the townhouse developments from site servicing, lot grading & drainage plans to building permit issuance. Building permit inspections remain ongoing at present.

Legal Consultation, If Applicable:

NA

Prepared and Recommended by:

Prepared by: Curtis Thompson, B.URPl, Planner

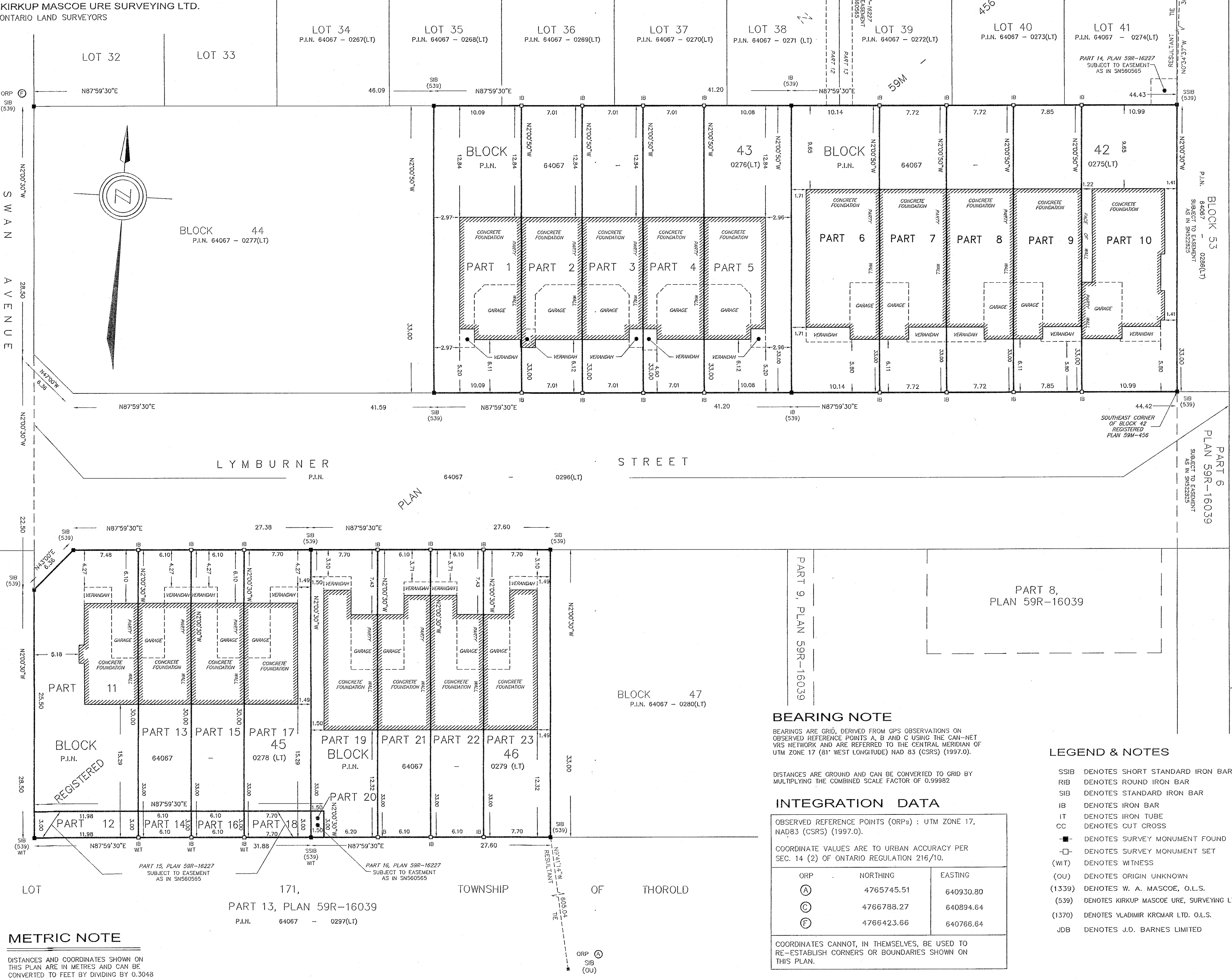
Reviewed by: Barbara Wiens, MCIP, RPP
Director of Community Planning & Development
Department

Approved and Submitted by:

David Cribbs, Chief Administrative Officer

PLAN OF SURVEY
BLOCKS 42, 43, 45 AND 46
REGISTERED PLAN 59M - 456
TOWN OF PELHAM
REGIONAL MUNICIPALITY OF NIAGARA

SCALE 1 : 300
KIRKUP MASCOE URE SURVEYING LTD.
ONTARIO LAND SURVEYORS



METRIC NOTE
DISTANCES AND COORDINATES SHOWN ON THIS PLAN ARE IN METRES AND CAN BE CONVERTED TO FEET BY DIVIDING BY 0.3048

BEARING NOTE
BEARINGS ARE GRID, DERIVED FROM GPS OBSERVATIONS ON OBSERVED REFERENCE POINTS A, B AND C USING THE CAN-NET VRS NETWORK AND ARE REFERRED TO THE CENTRAL MERIDIAN OF UTM ZONE 17 (81° WEST LONGITUDE) NAD 83 (CSRS) (1997.0).

LEGEND & NOTES

SSIB	DENOTES SHORT STANDARD IRON BAR
RIB	DENOTES ROUND IRON BAR
SIB	DENOTES STANDARD IRON BAR
IB	DENOTES IRON BAR
IT	DENOTES IRON TUBE
CC	DENOTES CUT CROSS
■	DENOTES SURVEY MONUMENT FOUND
□	DENOTES SURVEY MONUMENT SET
(WIT)	DENOTES WITNESS
(OU)	DENOTES ORIGIN UNKNOWN
(1339)	DENOTES W. A. MASCOE, O.L.S.
(539)	DENOTES KIRKUP MASCOE URE, SURVEYING LTD
(1370)	DENOTES VLADIMIR KRCMAR LTD. O.L.S.
JDB	DENOTES J.D. BARNES LIMITED

COORDINATE VALUES ARE TO URBAN ACCURACY PER SEC. 14 (2) OF ONTARIO REGULATION 216/10.

ORP	NORTHING	EASTING
(A)	4765745.51	640930.80
(C)	4766788.27	640894.64
(E)	4766423.66	640766.64

COORDINATES CANNOT, IN THEMSELVES, BE USED TO RE-ESTABLISH CORNERS OR BOUNDARIES SHOWN ON THIS PLAN.

I REQUIRE THIS PLAN TO BE DEPOSITED UNDER THE LAND TITLES ACT.
JULY 30, 2019
WILLIAM A. MASCOE
ONTARIO LAND SURVEYOR

RECEIVED AND DEPOSITED
DATE July 31, 2019
N. P. KSON
REPRESENTATIVE FOR THE LAND REGISTRAR FOR THE LAND TITLES DIVISION OF NIAGARA SOUTH (No. 59)

SCHEDULE				
PART	BLOCK	PLAN	PIN	AREA
1	ALL OF BLOCK 43		ALL OF 64067-0276(LT)	332.9m ²
2				231.3m ²
3				231.3m ²
4				231.3m ²
5	ALL OF BLOCK 42		ALL OF 64067-0275(LT)	332.6m ²
6				334.6m ²
7				254.7m ²
8				254.7m ²
9	ALL OF BLOCK 45	REGISTERED PLAN 59M - 456	ALL OF 64067-0278(LT)	259.0m ²
10				362.7m ²
11				348.9m ²
12				35.9m ²
13	ALL OF BLOCK 46		ALL OF 64067-0279(LT)	183.0m ²
14				18.3m ²
15				183.0m ²
16				18.3m ²
17	ALL OF BLOCK 46		ALL OF 64067-0279(LT)	231.0m ²
18				23.1m ²
19				249.6m ²
20				4.5m ²
21	ALL OF BLOCK 46		ALL OF 64067-0279(LT)	201.3m ²
22				201.3m ²
23				254.1m ²

PARTS 12, 14, 16, 18 AND 20 ARE SUBJECT TO EASEMENT AS IN SN560565

REGIONAL ROAD No. 54, (RICE ROAD)
BY BY-LAW No. 100-2008, SUSSEX
TOWNSHIP OF THOROLD

SURVEYOR'S CERTIFICATE

I CERTIFY THAT:
1. THIS SURVEY AND PLAN ARE CORRECT AND IN ACCORDANCE WITH THE SURVEYS ACT, THE SURVEYORS ACT, THE LAND TITLES ACT AND THE REGULATIONS MADE UNDER THEM.
2. THE SURVEY WAS COMPLETED ON THE 30TH DAY OF JULY, 2019.

JULY 30, 2019
DATE
WILLIAM A. MASCOE
ONTARIO LAND SURVEYOR

KIRKUP • MASCOE • URE
SURVEYING LTD.
49 EASTCHESTER AVENUE, ST. CATHARINES, ONTARIO L2P 2Y6
TELEPHONE (905) 641-1007, FAX: (905) 641-4424
E-MAIL info@niagarasurveyors.com
www.niagarasurveyors.com

PLAN OF SUBDIVISION OF
PART OF LOT 171
GEOGRAPHIC TOWNSHIP OF THOROLD
TOWN OF PELHAM
REGIONAL MUNICIPALITY OF NIAGARA

SCALE 1 : 1000
20m 0 20 40m
KIRKUP MASCOE URE SURVEYING LTD.
ONTARIO LAND SURVEYORS

FINAL PLAN OF SUBDIVISION
Approved under Section 51 of the Planning Act
This 14th day of May, 2018
Authorized Signature
THE CORPORATION OF THE TOWN OF PELHAM

PLAN 59M-456
CERTIFICATE OF REGISTRATION
I CERTIFY THAT THIS PLAN IS REGISTERED IN THE LAND
REGISTRY OFFICE FOR THE LAND TITLES DIVISION OF
NIAGARA SOUTH (No. 59) AT 10:16 O'CLOCK ON THE
17th DAY OF JULY 2018 AND ENTERED IN THE
REGISTER FOR PIN 64067-0232 AND REQUIRED
CONSENTS ARE REGISTERED AS PLAN DOCUMENT
No. SN558708
CANADIAN
REPRESENTATIVE FOR THE LAND REGISTRAR

THIS PLAN COMPRISES PART OF PIN 64067-0232 (LT)
PART OF BLOCKS 52 AND 54 (STREET WIDENING) ARE
SUBJECT TO EASEMENT AS IN S5535152
PART OF BLOCKS 48, 49, 52, 54 (STREET WIDENING)
AND LYMBURNER STREET AND ALL OF BLOCK 53 ARE
SUBJECT TO EASEMENT AS IN
S5522825

LEGEND & NOTES

SIB DENOTES STANDARD IRON BAR
SSIB DENOTES SHORT STANDARD IRON BAR
IB DENOTES IRON BAR
IT DENOTES IRON TUBE
● DENOTES SURVEY MONUMENT FOUND
○ DENOTES SURVEY MONUMENT SET
WIT DENOTES WITNESS
P1 DENOTES PLAN 59R-16039
ORP DENOTES OBSERVED REFERENCE POINT
M DENOTES MEASURED
S DENOTES SET
OU DENOTES ORIGIN UNKNOWN
1257 DENOTES R. LAROCQUE, O.L.S.
744 DENOTES R. J. MATTHEWS, O.L.S.
539 DENOTES D. G. URE, O.L.S.
1339 DENOTES W. A. MASCOE, O.L.S.

ALL MONUMENTS SET ARE IRON BARS UNLESS SHOWN
OTHERWISE.

0.30 RESERVES SHOWN ON THIS PLAN ARE NOT DRAWN TO
SCALE.

SURVEYOR'S CERTIFICATE

1. THIS SURVEY AND PLAN ARE CORRECT AND IN
ACCORDANCE WITH THE SURVEYS ACT, THE SURVEYORS ACT,
THE LAND TITLES ACT AND THE REGULATIONS MADE UNDER
THEM.
2. THE SURVEY WAS COMPLETED ON THE 14TH DAY OF
MAY, 2018.
DATE MAY 14, 2018
WILLIAM A. MASCOE
ONTARIO LAND SURVEYOR

OWNER'S CERTIFICATE

THIS IS TO CERTIFY THAT:
1. LOTS 1 TO 41, BOTH INCLUSIVE, BLOCKS 42 TO 53, BOTH
INCLUSIVE, THE STREET WIDENING NAMELY BLOCK 54,
THE 0.30 RESERVES NAMELY BLOCKS 55, 56, 57, 58 & 59
AND THE STREETS, NAMELY SWAN AVENUE, MYRTLE STREET,
ACACIA ROAD AND LYMBURNER STREET HAVE BEEN LAID OUT
IN ACCORDANCE WITH OUR INSTRUCTIONS.
2. THE STREETS NAMELY SWAN AVENUE, MYRTLE STREET,
ACACIA ROAD AND LYMBURNER STREET
ARE HEREBY DEDICATED TO THE CORPORATION OF THE
TOWN OF PELHAM AS PUBLIC HIGHWAYS.
3. THE STREET WIDENING NAMELY BLOCK 54 IS HEREBY DEDICATED
TO THE REGIONAL MUNICIPALITY OF NIAGARA AS PUBLIC HIGHWAY.
DATED THIS 31ST DAY OF MAY, 2018.

HERT INC.
RDC
RICHARD DEKORTE
(GENERAL MANAGER)
I HAVE THE AUTHORITY TO BIND THE CORPORATION

BEARING NOTE

BEARINGS ARE GRID, DERIVED FROM GPS OBSERVATIONS
ON OBSERVED REFERENCE POINTS A AND C USING THE
CAN-NET VRS NETWORK AND ARE REFERRED TO THE
CENTRAL MERIDIAN OF UTM ZONE 17 (81° WEST LONGITUDE)
NAD 83 (CSRS) (1997.0).

DISTANCES ARE GROUND AND CAN BE CONVERTED TO GRID
BY MULTIPLYING THE COMBINED SCALE FACTOR OF 0.99982.

INTEGRATION DATA

OBSERVED REFERENCE POINTS (ORPs) : UTM ZONE 17, NAD83 (CSRS) (1997.0).		
COORDINATE VALUES ARE TO URBAN ACCURACY PER SEC. 14 (2) OF ONTARIO REGULATION 216/10.		
ORP	NORTHING	EASTING
A	4765745.51	640930.80
C	4766788.27	640894.64
F	4766423.66	640766.64

COORDINATES CANNOT, IN THEMSELVES, BE USED TO
RE-ESTABLISH CORNERS OR BOUNDARIES SHOWN ON
THIS PLAN.

METRIC NOTE
DISTANCES AND COORDINATES SHOWN ON THIS PLAN ARE IN METRES
AND CAN BE CONVERTED TO FEET BY DIVIDING BY 0.3048.

KIRKUP MASCOE URE
SURVEYING LTD.
49 EASTCHESTER AVENUE, ST. CATHARINES, ONTARIO L2P-2Y6
TELEPHONE (905) 641-1007, FAX (905) 641-4424
E-MAIL info@niagarasurveyors.com
www.niagarasurveyors.com

DATE : MAY 14, 2018 JOB No. : 15-10078 DWG FILE : 15-10078 047645

THE CORPORATION OF THE
T O W N O F P E L H A M

BY-LAW NO. 4147 (2019)

Being a by-law to exempt Blocks 42, 43, 45 & 46 on Plan 59M-456, municipally known as 120, 122, 124, 126, 128, 130 – 135, 137, 139, 141, 143, 145, 147 & 149 Acacia Road, from part lot control.

**Saffron Meadows Phase 1 Subdivision [Hert Inc.]
File No. PLC-01-19**

WHEREAS the Council of the Corporation of the Town of Pelham deems that the lands described in Section 1 of this by-law should be exempted from the provisions of Section 50 (5) of the *Planning Act* since such lands are to be used for street townhouse dwelling units as permitted by Zoning By-law No. 1136 (1987), as amended;

NOW THEREFORE, the Council of the Corporation of the Town of Pelham enacts as follows:

1. **THAT** the provisions of Section 50 (5) of the *Planning Act*, R.S.O. 1990, c.P. 13 as amended shall not apply to the lands described as follows:
 - (a) Blocks 42, 43, 45 & 46 on Plan 59M-456, being Parts 1 to 23 on Reference Plan 59R-16498

for the purpose of creating 18 lots for street townhouse dwelling units as follows:
 - 1) Part 1 on Reference Plan 59R-16498
 - 2) Part 2 on Reference Plan 59R-16498
 - 3) Part 3 on Reference Plan 59R-16498
 - 4) Part 4 on Reference Plan 59R-16498
 - 5) Part 5 on Reference Plan 59R-16498
 - 6) Part 6 on Reference Plan 59R-16498
 - 7) Part 7 on Reference Plan 59R-16498
 - 8) Part 8 on Reference Plan 59R-16498
 - 9) Part 9 on Reference Plan 59R-16498
 - 10) Part 10 on Reference Plan 59R-16498
 - 11) Parts 11-12 on Reference Plan 59R-16498
 - 12) Parts 13-14 on Reference Plan 59R-16498
 - 13) Parts 15-16 on Reference Plan 59R-16498
 - 14) Parts 17-18 on Reference Plan 59R-16498
 - 15) Parts 19-20 on Reference Plan 59R-16498
 - 16) Part 21 on Reference Plan 59R-16498
 - 17) Part 22 on Reference Plan 59R-16498
 - 18) Part 23 on Reference Plan 59R-16498
2. **THAT** in accordance with Section 50 (7.3) of the *Planning Act*, R.S.O. 1990, c.P. 13 as amended, this By-law shall expire three years from the date of the registration of this By-law in the Land Registry Office at which time Section 50 (5) of the *Planning Act* R.S.O. 1990 shall apply to those lands in the registered plan described in Section 1 of this by-law.
3. **THAT** upon final passage of this by-law, the Town Clerk shall cause this By-law to be registered in the local Land Registry Office.

ENACTED, SIGNED AND SEALED THIS
3rd day of September, 2019.

Mayor: Marvin Junkin

Clerk: Nancy J. Bozzato

The Corporation of the Town of Pelham

By-law #4149(2019)

Being a By-Law to Amend By-Law 4023(2018), respecting Development Charges

Whereas the Town of Pelham enacted By-law 4023(2018) pursuant to the Development Charges Act, 1997, S.O. 1997, c. 27, as amended (the “Act”), which Act authorizes Council to pass by-laws for the imposition of development charges against land;

And Whereas the Town has undertaken a study pursuant to the Act which has provided updated definitions and an updated Schedule B to By-law 4023(2018);

And Whereas Council has before it a report entitled “Town of Pelham 2019 Development Charges Update Study” prepared by Watson & Associates Economists 3r

And Whereas the update study and proposed amending by-law were made available to the public on May 30, 2019 and Council gave notice to the public pursuant to section 12 of the Act.

And Whereas Council, on July 8, 2019 held a meeting open to the public, pursuant to section 12 of the Act, at which Council considered the study, and written and oral submissions from the public;

NOW THEREFORE THE COUNCIL OF THE CORPORATION OF THE TOWN OF PELHAM HEREBY ENACTS AS FOLLOWS:

1. By-law 4023(2018) is hereby amended as follows:
 - a) Revision of Farm Building to the definitions in section 1 (17), as follows:
 - (17) Farm building” means that part of a bona fide farm operation encompassing barns, silos and other ancillary development to an agricultural use, but excluding a residential use and excludes marijuana production facilities.”
 - b) Revision of Marijuana production facilities to the definitions in section 1 (26), as follows:
 - (26) “Marijuana production facilities” means a building used, designed or intended for growth, producing, processing, testing, destroying, storing or distribution, excluding retail sales, of medical marijuana or cannabis authorized by a license issued by the federal Minister of Health pursuant to section 25 of the Marihuana for Medical Purposes Regulations, SOR/2013-119, under the Controlled Drugs and Substances Act, S.C. 1996, c.19”
 - c) Schedule “B” is deleted and the attached Schedule “B” is substituted therefore.
2. This by-law shall come into force on the day it is enacted.
3. Except as amended by this by-law, all provisions of By-law 4023(2018), as amended, are and shall remain in full force and effect.

By-law read a first and second time this 3rd day of September, 2019.

By-law read a third time and finally passed this 3rd day of September, 2019.

Corporation of the Town of Pelham

Marvin Junkin, Mayor

Nancy J. Bozzato, Town Clerk

Schedule "B"
Schedule of Development Charges

Service	RESIDENTIAL					NON-RESIDENTIAL
	Single and Semi-Detached Dwelling	Other Multiples	Apartments - 2 Bedrooms +	Apartments - Bachelor and 1 Bedroom	Special Care/Special Dwelling Units	(per ft² of Gross Floor Area)
Municipal Wide Services:						
Services Related to a Highway	9,330	6,647	6,388	3,906	3,191	5.21
Fire Protection Services	349	249	239	146	119	0.19
Outdoor Recreation Services	1,697	1,209	1,162	710	580	0.23
Indoor Recreation Services	1,884	1,342	1,290	789	644	0.26
Library Services	563	401	385	236	193	0.08
Administration	678	483	464	284	232	0.39
Total Municipal Wide Services	14,501	10,331	9,928	6,071	4,959	6.36
Urban Services:						
Wastewater Services	2,762	1,968	1,891	1,156	945	1.90
Water Services	1,165	830	798	488	398	0.80
Total Urban Services	3,927	2,798	2,689	1,644	1,343	2.70
GRAND TOTAL RURAL AREA	14,501	10,331	9,928	6,071	4,959	6.36
GRAND TOTAL URBAN AREA	18,428	13,129	12,617	7,715	6,302	9.06

THE CORPORATION OF THE
T O W N O F P E L H A M
BY-LAW #4151(2019)

Being a by-law to adopt, ratify and confirm the actions of the Council at its regular meeting held on the 3rd day of September 2019.

WHEREAS Section 5 (3) of the Municipal Act, S.O. 2001, Chapter M.25, as amended, provides that, except if otherwise authorized, the powers of Council shall be exercised by by-law;

AND WHEREAS it is deemed desirable and expedient that the actions of the Council as herein set forth be adopted, ratified and confirmed by by-law;

NOW THEREFORE COUNCIL OF THE CORPORATION OF THE TOWN OF PELHAM ENACTS AS FOLLOWS:

- (1) (a) The actions of the Council at its meeting held on the 3rd day of September, 2019, including all resolutions or motions approved, are hereby adopted, ratified and confirmed as if they were expressly embodied in this by-law.
 (b) The above-mentioned actions shall not include:
 - (I) any actions required by law to be taken by resolution, or
 - (II) any actions for which prior Ontario Municipal Board approval is required, until such approval is obtained.
- (2) The Mayor and proper officials of the Corporation of the Town of Pelham are hereby authorized and directed to do all things necessary to give effect to the above-mentioned actions and to obtain approvals where required.
- (3) Unless otherwise provided, the Mayor and Clerk are hereby authorized and directed to execute and the Clerk to affix the seal of the Corporation of the Town of Pelham to all documents necessary to give effect to the above-mentioned actions.
- (4) THAT this by-law shall come into force on the day upon which it is passed.

READ, ENACTED, SIGNED AND SEALED
THIS 3rd DAY OF September, 2019 A.D.

MAYOR MARVIN JUNKIN

TOWN CLERK, NANCY J. BOZZATO