



Town of Pelham
Solutions Manual:
Health and Safety Policy

Solution Title: Individual Responsibilities & Duties Policy Statement		
Council Approved:		\$ ____ - ____

HOW MIGHT WE:

How Might the Town of Pelham define, educate, and communicate to all workplace parties their responsibilities with regard to health and safety in the workplace?

KEY FACTS:

Occupational Health & Safety Act:

The Town will comply with the Occupational Health & Safety Act of Ontario and the prescribed roles and responsibilities for all workplace parties (including Section 25-28).

Through defining responsibilities of each party in the workplace the policy will help to provide framework which will allow for the coordination and communication of safe work practices and competency of employees.

SOLUTION STATEMENT:

The Town of Pelham's commitment to health, safety and the environment is the overriding principle of our health and safety system. The roles and responsibilities of all workplace parties will be discussed during orientation with each new staff member.

All individuals in the workforce, at all levels and functions, are responsible for understanding and carrying out the responsibilities and duties as outlined in the Individual Responsibilities and Duties Directive.