

Concept: How Might We Adopt the Code of Conduct and Complaint Protocol

Background:

As Committee is aware, on January 21, 2019 Council authorized the execution of an agreement with ADR Chambers Inc. for the purpose of providing services of an Integrity Commissioner, and subsequently approving the Code of Conduct, in principle with direction that the Integrity Commissioner review and provide comment.

Mr. McDermott, the Integrity Commissioner assigned to Pelham through ADR Chambers Inc., has reviewed the Code and suggested a few minor revisions, appended.

The next step will be to obtain final approval on the Code of Conduct whereupon Mr. McDermott will subsequently provide an Orientation session for Council.

ADR Chambers Inc. has proposed a simplified complaints procedure which has been adopted for a number of other municipalities, including the Region of Niagara and the Town of Niagara-on-the-Lake. This simplified procedure is appended to the Code of Conduct. A second version, quite detailed, is also included for Committee's consideration however in the experience of ADR Chambers, the more detailed protocol is not recommended.

The Challenge:

The Code of Conduct will apply to all Members of Council and members of Local Boards. The Integrity Commissioner will attend a meeting of Council to provide an orientation on the new Code and training for Local Boards will follow, to be facilitated by staff.

Our Recommended Solution:

THAT the Policy & Priorities Committee receive the report, Integrity Commissioner Review and proposed Amendments to Code of Conduct; and

Integrity Commissioner Review and Proposed Amendments to Code of Conduct
April 15, 2019

**THAT Committee recommend that the Code of Conduct, as amended, be presented to Council for final approval on May 6, 2019 which shall be in place for the Members of Council and Local Boards; and
THAT staff be directed to prepare the necessary By-law to adopt said Code; and
THAT Policy S201-15 be repealed and replaced with the new Code of Conduct; and
THAT Policy S201-16 (Code of Conduct for Board and Committee Appointees) be repealed.**

Alternatives:

Committee could recommend the more detailed Complaint Protocol as the preferred option.

Consultation:

Prepared by the Town Clerk in consultation with T. McDermott, ADR Chambers Inc.