



# TOWN OF PELHAM POLICY MANUAL

CLERK/R05

Department	Name of Policy
CLERK	Lottery Licensing

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APPROVAL DATE: April 15th., 1996

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POLICY STATEMENT: Lottery Licensing

The terms and conditions of these licenses are contained in the applicable by-laws and may be amended by the Ministry of Consumer and Commercial Relations from time to time.

The Clerk and/or Deputy Clerk are appointed lottery licensing officers and they may issue licenses authorizing any charitable, religious or educational organization to conduct and manage a bingo lottery, a break-open ticket (Nevada) lottery, a raffle lottery, or a lottery scheme held at a bazaar. All lottery licence applications will be presented to Council for approval.

Purpose:

This policy is to ensure that all lottery licensing applications, lottery operations and financial reporting be carried out in a fair, equitable and consistent manner.

Rules and Regulations:

Lottery Licence Fees – Shall be as established by Council from time to time.

No fee shall be charged for lottery licences issued to Town based groups when the proceeds of the lottery scheme are to be used entirely for municipal purposes.